

Central Business Operations Council (CBOC) Meeting Agenda
Friday, February 16, 2024 at 9:30 am
Bayou Building, Room 2311

1. Introduction

2. Agenda Items:

a) **Hiring Process Updates** (submitted by Mark Denney; presented by Abby Varela (HR))

- **Be clear: before sending the email to Compensation@uhcl.edu, Presidential approval is needed for all hires.**
- **To get presidential approval – they first need to get the following:**
 - Their VP's approval
 - Budget Approval
(demonstrate there is funding, and if those funds were planned for other use, to identify that to the President)
 - Then Presidential approval
 - That is the email thread they are to attach to the ePAR.
- **For vacant positions with no change – if no ePAR is required, how can they submit the exception to the hiring freeze email?**
 - Just be clear.
 - Preferably, a handout for this, that can then be posted to the HR web page under the heading "Current Hiring Freeze Exceptions"

b) **Hyperion Training** (submitted & presented by Krista Buckminster)

c) **Budget Office Updates** (submitted and presented by Deja Sero)

- **Tuition & Fees**
- **FY25 Budget Planning & Development Meetings**
- **FY25 Planning & Budgeting Guidelines**

3. Conclusion

a) **Central Business Operations [website](#) update** (previously named Central Business Office)

(1) After all CBOC Meetings, all of the meeting material will be uploaded on this site and the [Resources and Forms](#) page on the Planning and Budget Office website.