

University of Houston Clear Lake

Academic Council Meeting
Thursday, April 21, 2022
2:00 p.m. – 3:30 p.m. (ZOOM)

MINUTES

Dr. Christopher Maynard

Approval of March 24, 2022 Minutes - **minutes were unanimously approved.**

A. Items

1. Business Startup Minor (Rebecca Huss-Keeler, Attachment)

Proposed minor available to students pursuing Bachelors in other colleges. Targets student where degree plan will involve consulting, software provides business foundation to launch their own business. Began with a survey to determine interest; result was high and was reviewed and vetted by external mentors; one a small business consulting group; the other an Alumni who has mentored a number of business startups.

Elizabeth Beavers/Laurie Weaver; Motion to approve – motion unanimously approved to move to University Council.

2. Credit-Bearing Certificate (Rebecca Huss-Keeler, Attachment)

Certificate purpose is to provide students opportunity to enhance existing degree plan and profession. Item can be interdisciplinary but has to have an academic home. Program can make a substitution but must be approved by department and requires applying. Courses will appear on the transcript; AA is working out how to add the certificate to the transcript. Maximum credits were set otherwise over 15 graduate or over 20 undergraduates require THECB approval. Some certificates have a second level of approval. Current certificates are currently housed in the Provost Office with AVPAA. These would require shared governance approval. Will look at policy for non-credit bearing.

If there are special requirements all that must be written out on the certificates. Hour thresholds would include any hidden courses, such as a prerequisite. Purpose is to try to make sure all certificates with university level credentials can be added to a transcript. Recommended university send physical standard certificate. Can then be available at the university registrar's office. Discussed guidance for colleges on what is appropriate. Next step would be setting steps in place to initiate certificate awards. Need to take into consideration certificates awarded in tandem with the University and outside constituents, as well as addressing micro credentialing. Agree makes the student's education more valuable.

Elizabeth Beavers/Laurie Weaver; Motion to approve – motion unanimously approved to move to University Council.



3. Latin Honors (Rebecca Huss-Keeler, Attachment)

Similar policies used at other UHS campuses. SGA recommended initiative as students were unclear on policy. Current: students didn't have method to know if they were eligible to receive the Latin Honors Past top 2% of enrollment in class are eligible. New: Decision was made Final cumulative GPA will determine award. When someone applies, data analyst goes over grades – students then receive with final grade. Certificate will start with the new 2022-23 academic year.

Elizabeth Beavers/Sarah Costello; Motion to approve motion unanimously approved to move to University Council.

4. Course evals and Peer Evals (Anton Dubrovskiy, Attachment)

TRC Recommendation. Provost clarified that Faculty Senate voted to endorse the recommendations– Academic Council is asked to consider endorsement (not a policy).

Elizabeth Beavers/Sarah Costello; Motion to endorse recommendations – Academic Council approves the endorsement and info item moves to University Council.

5. Faculty Handbook Recommendations Elizabeth Beavers

Faculty Senate has analyzed the Faculty Handbook and policies; compiled recommendations to occur in two phases. Info Item for UC.

Recommend to reorganize the structure; handout provides outline which clusters like policies together. Revision of the format with link. Reviewed all the dated policies in chart. Recommend restructure to make sure all correct current policies are there and put forward recommendation of review by priority. Also incorporating review date in the language. Second step will involve policy management office. Provost clarified that Faculty Senate voted to endorse the recommendations to reorganize the structure– Academic Council asked to consider endorsement; not a policy.

6. Request from Council of Chairs for representation on Academic Council

Provost met with the COC chairs who requested consideration to include member of COC as a full voting member.

Elizabeth Beavers/Sarah Costello; Motion to approve – Academic Council approves the endorsement and info item moves to University Council.

Next Meeting: 5/19/22 (Last Meeting for 2022- Conflict w UHS BOR) Meeting cancelled; no items.



ACADEMIC COUNCIL 2021-2022			DATE: April 21, 2022		Present
Title	Member		Alternate		
Interim Snr V.P. for Academic Affairs & Provost (Chair)	Christopher	Maynard	None		
AVP - Academic Affairs	Kathryn	Matthew	Robert	Bartsch	
VP Strategic Enrollment Management	Lee	Young	Bryan	Heard	
AVP - Student Success and Initiatives	Tim	Richardson	Maria	Ramos	
VP - Student Affairs	Aaron	Hart	David	Rachita	
Council of Professors	Laurie	Weaver	Carol	Carman	
Dean - COB	Ed	Waller	Troy	Voelker	
Dean - HSH	Glenn	Sanford	Samuel	Gladden	
Dean - CSE	Miguel	Gonzalez	David	Garrison	
Dean - COE	Joan	Pedro	Felix	Simieou	
Executive Director of the Neumann Library	Vivienne	McClendon	Chloris	Yue	
FSEC - Senator At Large (COB)	Leroy	Robinson	Faiza	Zalila	
FSEC - Chair, Budget & Facilities (CSE)	Ishaq	Unwala	Angela	Kelling	
FSEC - Chair, Curriculum (COE)	Rebecca	Huss-Keeler	Anna	Klyueva	
FSEC - Chair, Faculty Life (HSH)	Sarah	Costello	Neal	Dugre	
FSEC - Chair, Teaching & Research (CSE)	Anton	Dubrovskiy	RJ	Davis	
FSEC - Past President (COE)	Elizabeth	Beavers	Amber	Brown	
FSEC - President (CSE)	Paul	Withey	Gene	Shan	
FSEC - President-Elect (HSH)	Christine	Walther	Beth	Hentges	
FAAF Provost Office	Heather	Kanenberg			
Guest:					
Secretariat: Charise Armstrong x 3004	60% Quorum				

