

# MINUTES

## Parking and Transportation Sub-Committee

April 18 2023 | 8:30 am

1. **Call to order**

2. **Approval of Meeting Notes: Meeting minutes**

March 21, 2023 minutes were approved unanimously.

3. **Old Business**

a. **Artwork For 2023-2024 Permits – Waiting on Marcom**

Parking and Transportation is waiting on design from MarComm of new permit artwork for 2023-24 parking stickers. It has been approved and once designed will move forward in time to be available before the fall.

b. **Order for New Trees Has Been Approved for Lot D**

Order of 50 trees has been placed for Lot D installation; delivery is expected first week of May.

4. **New Business/Announcements**

a. **Pay price Increase for the Academic Year 2023-2024**

Information item only: University Council must approve then submit to the UHS Board of Regents would need to approve any rates. **(see attached -Parking Fee Proposal PowerPoint)**

Harry Glass mentioned he and Mr. Denny reviewed the charges and decided setting time increment rates over hourly is best. It was agreed the 4-hour use be adjusted to \$6 hours. Mr. Kitchen will adjust the chart for FSSC recommendation. Concern was stated on increase to all when salaries are not increasing as well as impact on students.

Rates adjustments include: shuttle event charters; suspension of monitoring for an event; violations, etc. -see PowerPoint.

Changes in rates are intended to assist with future planning, ex: parking structure; lot maintenance, future purchases of shuttles and shuttle maintenance. Mr. Kitchen has been reviewing current pricing for construction of a parking garage.

5. **Discussion**

**Status of Lot A Parking: Painting Error.** Vendor will be here tomorrow and will move lines back to where they were originally.

**USA designated spots:** Harry Glass is still looking into installation of bollards for these designated areas.

# Parking Fee Proposal

*Academic Year 2023-2024*

## Parking Permits

### Employee

Permit Type	Current	Proposal	Difference
Annual	\$90	\$95	\$5
Lot A	\$142	\$150	\$8
Fall / Spring Adjunct	\$25	\$30	\$5
Summer Adjunct	\$20	\$25	\$5
Motorcycle	\$15	\$18	\$3
Replacement	\$20	\$25	\$5

### Student

Permit Type	Current	Proposal	Difference
Annual	\$90	\$95	\$5
Fall / Spring	\$55	\$60	\$5
Summer	\$40	\$45	\$5
Motorcycle	\$15	\$18	\$3
Replacement	\$20	\$25	\$5

## Pay Station

Permit Type	Current	Proposal	Difference
2-Hour	\$2.50	\$4	\$1.50
4-Hour	\$4	\$5	\$1
Daily	\$5	\$10	\$5

## Parking Suspension

### University Customers

	Current	Proposal	Difference
Per Hour	\$25	\$30	\$5
Minimum Per Day	\$75	\$90	\$15
Maximum Per Day	\$200	\$240	\$40

### Non-University Customers

	Current	Proposal	Difference
Per Hour	\$50	\$55	\$5
Minimum Per Day	\$100	\$150	\$50
Maximum Per Day	\$400	\$500	\$100

## Pay Station

Permit Type	Current	Proposal	Difference
2-Hour	\$2.50	\$4	\$1.50
4-Hour	\$4	\$5	\$1
Daily	\$5	\$10	\$5

## Temp Permits

### University Customers

	Current	Proposal	Difference
Per Month	\$10	\$15	\$5
Per Year	\$90	\$95	\$5

## Parking Violations

Violations	Current	Proposal	Difference
Parking Where Prohibited by Signs or Markings	\$50	\$55	\$5
Parking in a Not Designated Parking Space	\$50	\$55	\$5
Blocking a Crosswalk or Sidewalk	\$50	\$55	\$5
Failure to Park Within Lines	\$30	\$35	\$5
Failure to Display Permits	\$40	\$45	\$5
Parking in a Designated Reserved Area	\$30	\$35	\$5
Blocking a Driving Lane	\$50	\$55	\$5
Parking Within 15ft. of a Fire Hydrant	\$75	\$80	\$5
Parking illegally in a Handicap Space	\$75	\$80	\$5
Parking in a Tow-away or Fire Zone	\$75	\$80	\$5
Other Parking Violations	\$30	\$35	\$5

## Transportation Shuttle Event Charter

	Current	Proposal	Difference
Hourly Rate	\$20	\$30	\$10
Daily Rate	\$150	\$220	\$70
Mileage Rate	\$1	\$1.50	\$.0.50

**University of Houston  Clear Lake**  
 FY2022 - FY2023 Parking & Transportation Sub-Committee Attendance Sheet

Meeting Date: April 18, 2023

Members	Seat	Role	Email	Present
Bill Amonette	Faculty 1	HSH Faculty Representative	<a href="mailto:Amonette@uhcl.edu">Amonette@uhcl.edu</a>	
Charise Armstrong	<b>Parking &amp; Transportation Admin. Support</b>		<a href="mailto:Armstrongch@uhcl.edu">Armstrongch@uhcl.edu</a>	
Jason Babin	Student Affairs	Division Representative	<a href="mailto:Babin@uhcl.edu">Babin@uhcl.edu</a>	
Chris Baker	Parking Department non-voting	Department Representative	<a href="mailto:Bakerch@uhcl.edu">Bakerch@uhcl.edu</a>	
Ciara Evans	Student Accessibility Services Center	Department Representative	<a href="mailto:EvansCi@uhcl.edu">EvansCi@uhcl.edu</a>	
Harry Glass	Co-Chair	Manager Parking & Transportation	<a href="mailto:Glass@uhcl.edu">Glass@uhcl.edu</a>	
Stephen Gruber	Faculty 2	CSE Faculty Representative	<a href="mailto:Gruber@uhcl.edu">Gruber@uhcl.edu</a>	
Youssef Hamadi	<b>Chair</b>		<a href="mailto:Hamadi@uhcl.edu">Hamadi@uhcl.edu</a>	
Steve Kitchen	AVP Facilities or Designee	Department Representative	<a href="mailto:Kitchen@uhcl.edu">Kitchen@uhcl.edu</a>	
Johna McClendon	USA	Staff Representative	<a href="mailto:McClendonJ@uhcl.edu">McClendonJ@uhcl.edu</a>	
Russell Miller	Police Chief	Department Representative	<a href="mailto:MillerR@uhcl.edu">MillerR@uhcl.edu</a>	
Janice Newsum	ULC	Division Representative	<a href="mailto:Newsum@uhcl.edu">Newsum@uhcl.edu</a>	
Holly Nolan	Strategic Enrollment Mgmt Representative	Division Representative	<a href="mailto:Nolan@uhcl.edu">Nolan@uhcl.edu</a>	
Robert Nanes	Library	Department Representative	<a href="mailto:Nanes@uhcl.edu">Nanes@uhcl.edu</a>	
Christine Paul	USA	Staff Representative	<a href="mailto:Paul@uhcl.edu">Paul@uhcl.edu</a>	
Heather Pule	Faculty 3	COE Faculty Representative	<a href="mailto:Pule@uhcl.edu">Pule@uhcl.edu</a>	
Bethany Cook	University Advancement	Division Representative	<a href="mailto:CookB@uhcl.edu">CookB@uhcl.edu</a>	
Melissa Williams	Faculty 4	COB Faculty Representative	<a href="mailto:WilliamsMeli@uhcl.edu">WilliamsMeli@uhcl.edu</a>	
TBD	SGA G	Graduate Representative		
Jennifer Beamer alt Josh Lynn	SGA UG	Undergraduate Representative	<a href="mailto:BeamerJ8259@uhcl.edu">BeamerJ8259@uhcl.edu</a>	
Alternates	Seat	Role	Email	Absent
Mohsen Daghooghi	Faculty Representative	Faculty 1	<a href="mailto:Daghooghi@uhcl.edu">Daghooghi@uhcl.edu</a>	
Cassandra Heslep	Strategic Enrollment Mgmt.	Division Representative	<a href="mailto:Heslep@uhcl.edu">Heslep@uhcl.edu</a>	
Thu Le	Parking Department	Department Representative	<a href="mailto:LeThu@uhcl.edu">LeThu@uhcl.edu</a>	
Alex Milam	Faculty Representative	Faculty 2	<a href="mailto:MilamA@uhcl.edu">MilamA@uhcl.edu</a>	
Matt Perry	Student Affairs	Division Representative	<a href="mailto:PerryM@uhcl.edu">PerryM@uhcl.edu</a>	
J'Naudia Hunter-Phillips	Student Accessibility Services Center	Department Representative	<a href="mailto:Hunterjd@uhcl.edu">Hunterjd@uhcl.edu</a>	
Rosana Salinas	Library	Department Representative	<a href="mailto:SalinasR@uhcl.edu">SalinasR@uhcl.edu</a>	
Debbie Williams	University Advancement	Division Representative	<a href="mailto:WilliamsDL@uhcl.edu">WilliamsDL@uhcl.edu</a>	