

AGENDA

Facilities & Support Services Committee (FSSC)

11/8/2021 2:30 p.m. to 3:30 p.m.

1. Call to order

Please go to the 2021-2022 November meeting folder and sign in.

Called to order at 2:30 by Dr. Bendeck, the chair

Some challenges for members accessing the folder and meeting documents, this was resolved.

2. Approval of Meeting Notes: 10/11/2021

Please go to the 2021=2022 November meeting folder to review notes.

Miguel Gonzales – motioned

Daniel Imrecke Seconded

14 in favor, 0 opposed, 0 abstaining

3. Old Business - None

There was no old business

4. New Business/Announcements

FSSC Bylaw Review – File on November Meeting Folder

A work group was formed to review membership issues for both the Committee and all standing subcommittees, and bring forward a formal bylaw update at the following Dec meeting. The working group will consist of VP Denney, Dean Rachita, and Ms. Evelyn Miralles. They will present bylaw changes at the Dec meeting.

Report from Parking and Transportation Safety Commission - Soma Datta/Harry Glass

Harry Glass gave a verbal update

1. Action Item: Membership proposal

- Revise Support staff and professional staff representatives, into two, one from each group for members
- Disability Coordinator – change to Director Accessibility Support Center
- Director Parking and Transport – added as co-chair

- Add Student Affairs Representative
- This was tabled by the committee and asked to be included in the above FSSC bylaw update being prepared from the working group

Motion by VP Denney and 2nd by Yvette Bendeck to table this and incorporate into a larger FSSC and Subcommittee membership proposal

Motion passed 18/0/0

2. Informational: Bay Area Park and Ride will be a new stop, Spring 2022, resulting from student survey and overwhelming positive feedback for adding that as a stop to support TMC students.
 - a. Schedule: Early AM, Noon, and Evening
 - b. Endorsed by FSSC membership
 - c. Request of Parking and Transportation do analysis of course offering times to ensure that students can get there and back, regardless of course times.
 - d. There was considerable discussion about availability and accessibility of data to effectively plan routes, this is an initiative of the Parking and Transportation Dept.
3. New Procedure request: Night Out event was canceled due to numerous reasons, but one element was that a helicopter reservation of parking space would have been required. Discussion about how to set criteria for future events that require parking cordon off requests
 - a. Proposal was for a 72-hour lead time requirement of cordoning off parking as part of the space request. UHCL space request approval process would govern
 - b. Dr. Gonzalez moved, 2nd by Neal Dugre 12/1/0 passed
4. Informational: Cover pay stations – getting bids.
5. Informational: A proposal to increase parking fees for the upcoming two-year period, FY2023 and FY2024 was presented. The general response from the members was that there were several unanswered questions, and the committee requested that the discussion return to the subcommittee for further information/discussion and then come back. It should be noted that fees will be presented formally to the Planning and Budget Committee, not to FSSC, this was informational.

Report from SAUC - Brian Stephens/Mark Denny

1. A Space proposal for College of Business to accommodate the Academic Advisors, moved out of the Advising Center was presented, but it was informational only, as it was all within COB existing space, and the cost will be minimal.
2. A second Space proposal was presented by Strategic Enrollment Management, but wasn't ready to bring to FSSC yet, as SAUS members were still completing their feedback forms, but will come forward in December.

Construction funding – Mark Denny

1. Mr. Denney had to unfortunately leave the meeting early, so this will need to be discussed at the Dec meeting

Master plan – Mark Denny

1. Mr. Denney had to unfortunately leave the meeting early, so this will need to be discussed at the Dec meeting

University of Houston Clear Lake

FY2021 - FY2022 Facilities and Support Services Committee Sign In Sheet: Nov 8, 2021

Name	Seat	Role	Present	Alternates	Present
Jennifer Beamer	SGA	Student Representative	present	Anne Anders	
Yvette Bendeck	Faculty 1	BUS Faculty Representative	present	Leslie Gauna	
Amber Brown	Faculty 2	COE Faculty Representative	Amber Brown	Yvonne Hernandez Friedman	present
Kate Carter	Library	Department Representative	Present	Neeta Jambhekar	
Mark Denney	Ex-Officio	Division Representative	Present	Mike Livingston	
Neal Dugre	Faculty 3	HSH Faculty Representative	Present	Joan Pedro	
Kim Edwards	USA	Staff Representative	Present	David Rachita	present
Miguel Gonzalez	College Dean	College Representative	Present	Daniel Ramirez	Present
Shanna Graves	Faculty 4	COE Faculty Representative	Present	Deja Sero	
Aaron Hart	Student Affairs	Division Representative			
Daniel Imrecke	Faculty 5	CSE Faculty Representative	Present		
Bubba Jones	Manager Facilities Services	Vice-Chair	Present		
Evelyn Miralles	Office of the President	Division Representative	Present	Megan Topalm	present
Allan Patroliia	Facilities	Department Representative	Present	Brian Stephens	present
J'Naudia Hunter-Phillips	Student Success Initiatives	Department Representative		Harry Glass	present
Desdamona Rios	Faculty 6	HSH Faculty Representative	Present		
Bianca Schonberg	USA	Staff Representative			
Gene Shan	Faculty 7	CSE Faculty Representative	Present		
Sai Sreerama	Office of Information Technology	Department Representative	Present		