
January 25, 2024, 2:03 p.m. (Forest Room and Virtual Teams Meeting)

Meeting Called to Order by Dr. Richard Walker, President

IN ATTENDANCE

UC Members: Matthew Aschenbrener, Sheila Baker, Stephen Cotten, Mark Denney, Yolanda Edmond, Kathleen Garland, LeeBrian Gaskins, Allison Gillespie, Sherry Hawn, Lee Hilyer, Rebecca Huss-Keeler, Angela Kelling, Nick Kelling, Renee Lastrapes, Kathryn Matthew, Christopher Maynard, Ivelina Pavlova-Stout, Joan Pedro, Tina Powellson, Timothy Richardson, Glen Sanford, Gene Shan, Joseph Staley, Edward Waller, Christine Walther, Doug Wells

UC Members (online): Daniel Imrecke, Beth Lewis, Robert Phalen

Ex-Officio Members: Yolanda Nimmer-Williams, Natalie Pecknold, Daniel Ramirez, Wayne Sallee (online), Brice Yates

ACTION ITEMS

Approval of Minutes

The November 30, 2023, meeting minutes were reviewed and unanimously approved.

Academic Council

Chair, Dr. Christopher Maynard

Dr. Maynard shared updates on Promotion and Tenure. Promotion to Associate Professor will come with an increase in base, 9-mo salary equal to the greater of \$6,000 or 5% of 9-mo salary had the promotion not been granted. Promotion to (Full) Professor will come with an increase in base, 9-mo salary equal to the greater of \$10,000 or 8% of 9-mo salary had the promotion not been granted.

Motion presented – motion approved.

Facilities and Support Services Committee (FSSC)

Chair, Dr. Rebecca Huss-Keeler

Dr. Huss-Keeler presented the below proposals.

Mobile Parking Solutions Proposal – T2 Mobile Pay system was recommended by FSSC Parking subcommittee as the mobile parking service. The service offers a cost-effective solution that provides transparency, lower transaction fees, affordability, and value.

Motion presented – motion approved.

Spirit Store Relocation Proposal – The new location will provide greater visibility and allow for increased foot traffic and revenue. The textbook operation will remain unchanged. This relocation is part of the CCAP project.

Motion presented – motion approved.

Planning and Budget Committee (PBC)

Chair, Dr. Nick Kelling

Mr. Denney presented the proposed tuition and mandatory fee increases effective fall 2024.

Motion presented – motion approved.

University Life Committee (ULC)

Chair, Dr. Angela Kelling

Dr. Gaskins reported the Acceptable Use Policy – MAP 07.A.15 will be retired and adapting UH 10.03.01 MAP.

Motion presented – motion approved.

Dr. Gaskins presented a new Acceptable Use Policy for UHCL Information Resources – MAP 07.A.1

Motion presented – motion approved.

Matthew Perry, Associate Dean of Students and Director of Student Housing presented a new Hazing Policy – MAP 05.C.08

Motion presented – motion approved.

INFORMATION ITEMS

Academic Council

Chair, Dr. Christopher Maynard

Dr. Maynard introduced the proposal for CSE Engineering Management Minor.

Facilities and Support Services Committee (FSSC)

Chair, Dr. Rebecca Huss-Keeler

No agenda items.

Planning and Budget Committee (PBC)

Chair, Dr. Nick Kelling

No agenda items.

University Life Committee (ULC)

Ms. Edmond presented the below policy updates:

UHCL MAP 02.A.04 – Discipline and Dismissal of Regular Staff

UHCL MAP 02.A.13 – Recruitment, Job Posting and Selection of Staff Employees

UHCL MAP 02.A.14 – Promotion and Transfer of Staff

UHCL MAP 02.A.20 – Hours of Work

UHCL MAP 02.A.31 – Public Access to Personnel Files

UHCL MAP 02.A.33 – Employing Foreign Nationals

UHCL MAP 02.A.40 – Staff Attendance and Punctuality

UHCL MAP 02.B.07 – Fair Labor Standards Act

UHCL MAP 02.B.13 – Additional Compensation – Exempt Staff

UHCL MAP 02.D.04 – Types of Employee Leave

UHCL MAP 02.D.08 – Parental Leave

Changes made to these policies are to align with SAM 01.D.07: removing ‘component’ when referring to UHS universities and updates to the non-discrimination statement that include changing ‘veteran’ to ‘military’, and adding ethnicity and gender.

PRESIDENT’S REPORT

- Grand opening and ribbon cutting for the Fannin Tower location at the Texas Medical Center was held on January 18, 2024.
- Dr. Gillespie will chair the new Data Analysis Working Group to assist with how we use our data.
- 50th Anniversary kickoff scheduled on February 15, 2024, at 10am for faculty and staff. There will also be an event at 6pm for Alumni.
- The FY '25 budget development is underway and has to be presented to the Board in late April. It will need to address rebuilding the University fund balance to 20% (rather than just the 10% required).

FOR THE GOOD OF THE ORDER

Dr. Maynard shared we will have finalists for the Dean of Science and Engineering position in May.

Mr. Staley acknowledged the passing of Dean Gonzales.

Next Meeting

February 27, 2023, | 2:00 p.m., Forest Room and Virtual via Teams

There being no further business, the meeting adjourned at 3:14 p.m.