

# AGENDA

## Planning & Budget Committee (PBC)

March 22, 2022/10:30 AM

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### 1. **Call to order**

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- Dr. Timothy Michael – called the meeting to order at 10:32 AM
- Attendance is attached

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### 2. **Approval of Meeting Notes:** *Meeting notes from February, 2022 meeting.*

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- The previous meeting notes were reviewed and no additions/corrections

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### 3. **Old Business**

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- SGA heard the first and second presentations of FY2023 and 2024 Tuition and Mandatory Fees. They now come to PBC for Feedback and forwarding to University Council.
  - Mark Denney gave a quick summary overview of SGA's viewing and unfortunate lack of feedback on the University's proposed tuition and mandatory fee increases for FY2023 and 2024. SGA set up a poll to get student feedback, but unfortunately did not send the poll out, and so no feedback was received beyond two students who provided feedback during the meeting (both voting no on the proposed increases). Additionally, the optional fees of the Meal Declining Balance plan and Parking rates were also presented.
- Ms. Deja Sero, Director for Planning and Budget will present the proposed increases to the following Tuition and Mandatory Fees
  - Designated Tuition
    - Ms. Sero showed the specific proposed cost increase, and the overall cost impact to students of the proposed increases.
  - Recreation and Wellness Center Fee
    - There were questions regarding operations and what the fee would be used for – those are included in the attached presentation, presented by Ms. Sero.
  - Student Service Fee
    - No increase to the Student Service fee was proposed by the Student Fee Advisory Council (SFAC).
    - Special note – that despite no increase in FY2023 or 20204, the SFAC will need to revisit this recommendation for FY2024, as that is a new Council, and the current SFAC cannot impost that upon the FY2024 SFAC.

- Discussion covered auxiliary operations and profit/loss of both the Rec/Wellness Center and Hunter Residence Hall (not a mandatory fee, so not included in the presentation).
- Ms. DeJa Sero will also present the proposed increases to the following special fees:
  - Dining Declining Balance minimum plan
    - The Student Dining Advisory Council did review this proposal and vote on it, with 6 of their 8 students voting, splitting 3 for and 3 against
  - Parking rates for both Students and Staff/Faculty
    - This increase is part of a continuation of increasing parking fees – to reach to a fee more in line with total funding required to construct a parking garage on campus
- A motion to accept the proposed tuition and fees was proposed by Leann Wheelbarger, and 2nded by Glen Sanford, voting was 8-1-1. This will be forwarded as proposed to University Council at their April meeting.

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#### **4. New Business/Announcements**

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- Proposed Budget Initiatives
  - Video Presentations outlining both Ongoing Operational actions as well as new Budget Initiatives, both to support the Strategic Initiatives of the University can be found at the following Teams Site:
    - Office of University Strategy and Transformation > Documents > General > Budget Preparation Items > Division Videos
  - Planning and Budget Members have received the consolidated list of Initiatives from each Division.
  - The goal of the March 22 meeting is to ask all questions regarding the initiatives to more fully understand them.
  - The next meeting, April 5<sup>th</sup>, PBC members will come to that meeting having completed their ranking and scoring of each initiative.
- Ms. DeJa Sero presented an overview summary of available resources for application to fund budget initiatives.
  - Enrollment growth using actual FY2022 over FY2022 budget would add approximately \$1.1 Million
  - Presently, the University is experiencing significant increase in International Graduate student growth, but it is a one-year growth, and we are challenged to budget that growth.
  - Merit pool at 3% (a 2.5% actual merit, and .05% for unbudgeted increases, such as faculty promotion, etc.) would cost approximately \$1 Million of central funding
  - Other known increases in cost such as insurance premiums, System Service Charge, etc. would leave approximately \$700K to fund other Initiatives.

- An increase to the projected enrollment for International Graduate students could provide up to \$1 Million of additional revenue, making a total of potentially \$1.7 Million to fund Initiatives.
- PBC Members were given guidance on the documents to view to score the initiatives,
  - View the recorded budget presentations in the : Office of University Strategy and Transformation team site. (all PBC members should have access.) at the following location: Documents > General > Budget Preparation Items > Division Videos
  - Read through each individual Division submission of budget initiatives (there is greater detail and information here than in the consolidated spreadsheet) in the PBC Teams folder at the following location: Documents > General > Meetings > 2022-03 > FY23 Division Initiative Funding Requests
- They are to score all budget initiatives submitted. They are to score them on three elements:
  - Support and perceived support that the initiative will deliver as promised.
  - Alignment to the Strategic Plan
  - Yes/No should the initiative be funded.
- The scores from PBC members will be converted to a composite score as well as a ranking of support or no.
- PBC members are requested to complete these scores by Friday, April 1.
- After downloading the spreadsheet, and saving it to their PC, they will annotate their scores, save it with their name, and email back to Mark Denney who will create the consolidated composite scores.

Full Name	User Action
Denney, Mark Alan	Joined
Gebrehiwot, Henock	Joined
Hart, Aaron J	Joined
Wheelbarger, LeeAnn	Joined
Davis, RJ	Joined
Saltzman, Cindy	Joined
Black, Lea J	Joined
Antony, Elbby	Joined
Sero, Deja Shawna	Joined
Qumsieh, Miriam	Joined
Michael, Timothy B	Joined
Richardson, Timothy L	Joined
Staley, Joseph	Joined
Lewis, Beth	Joined
Hawn, Sherry B.	Joined
Pruitt, Carol	Joined
Rachita, David	Joined
Young, Lee	Joined
Lund, Kurt A.	Joined
Puckett, Ed	Joined
Glenn Sanford (Guest)	Joined



# Graduate Impact on Student

GRADUATE Resident @ 9 Hours - **INCLUDES STUDENT MANDATED FEES**

CURRENTLY APPROVED

PENDING BOR APPROVAL

TUITION/FEE DESCRIPTION	UOM	FY2022			FY2023				FY2024					
		Rate	Cost Per Semester	Cost Fall & Spring	Rate	Cost Per Semester	Cost Fall & Spring	\$Change Per Semester	% Change	Rate	Cost Per Semester	Cost Fall & Spring	\$Change Per Semester	% Change
GRAD Resident Tuition	per SCH	100	900	1,800	100	900	1,800		0%	100	900	1,800	-	0%
Designated Tuition	per SCH	320	2,880	5,760	332	2,988	5,976	108	3.75%	344	3,096	6,192	108	3.61%
Information Resources Fee	12 hr max	29	261	522	29	261	522	-	0%	29	261	522	-	0%
Extended Access & Support Fee	9 hr max	7	63	126	7	63	126	-	0%	7	63	126	-	0%
Academic Records Fee	per sem.	30	30	60	30	30	60	-	0%	30	30	60	-	0%
International Fee	per sem.	4	4	8	4	4	8	-	0%	4	4	8	-	0%
Student Service Fee	6 hr max	42	252	504	42	252	504	-	0%	42	252	504	-	0%
Student Center Fee	per sem.	30	30	60	30	30	60	-	0%	30	30	60	-	0%
Rec and Wellness Fee	per sem.	110	110	220	121	121	242	11	10.00%	133	133	266	12	9.92%
DDT	Average	39	347	693	39	347	693		0%	39	347		-	0%
Course Fees	Average	6	55	110	6	55	110		0%	6	55		-	0%
<b>Total</b>		<b>4,931</b>	<b>9,863</b>		<b>5,050</b>	<b>10,101</b>	<b>119</b>	<b>2.41%</b>		<b>5,170</b>	<b>9,538</b>	<b>120</b>	<b>2.38%</b>	

\*\*student mandated fees

## Proposed Fee Increase

Current Fee Rate

**\$110**  
per semester

FY23 Proposed	Fall + Spring	% of Increase	FY24 Proposed	Fall + Spring	% of Increase
<b>\$121</b> per semester	<b>+\$22</b>	<b>10%</b>	<b>\$133</b> per semester	<b>+\$24</b>	<b>10%</b>

Intended Results:

- Increase Fall & Spring hours of operation
- Increase student employment opportunities
- Increase student employee wages
- Reduce break and holiday closures
- New field opening November 2022
- New department staffing
- Create Capital Reserves -required

**UHCL**

The choice is clear.

# Dining Dollars Plans

- Increase the minimum declining balance meal plan increase from \$1,400/Semester to:
  - \$1,500/Semester in academic year 2022-23
  - \$1,600/Semester in academic year 2023-24



# Parking Permit Fee Increase

Parking Permit Description	Current Rate	FY2023	\$ Change	FY2024	\$ Change
Student Annual	87.00	90.00	3.00	93.00	3.00
Student Fall/Spring	52.00	55.00	3.00	58.00	3.00
Student Summer	37.00	40.00	3.00	43.00	3.00
Faculty/Staff Annual	87.00	90.00	3.00	93.00	3.00
Faculty/Staff Lot A Annual	137.00	142.00	5.00	147.00	5.00
Adjunct Fall/Spring	22.00	25.00	3.00	28.00	3.00
Adjunct Summer	17.00	20.00	3.00	23.00	3.00
Motorcycle Annual	10.00	13.00	3.00	16.00	3.00

## FY23 Summary

Description	Tuition or Fee	% Increase	Per Sem	per Year
Undergraduate	Designated Tuition	3.57%	105	210
Graduate	Designated Tuition	3.75%	108	216
All Students	Recreation & Wellness Fee	10.00%	11	22
All Students (optional)	Annual Parking Permit	3.45%	87	90
Faculty/Staff	Annual Parking Permit	3.45%	-	3
Faculty/Staff LOT A	Annual Parking Permit	3.65%	-	5

**UHCL**

The choice is clear.

## FY24 Summary

Description	Tuition or Fee	% Increase	Per Sem	per Year
Undergraduate	Designated Tuition	3.45%	105	210
Graduate	Designated Tuition	3.61%	108	216
All Students	Recreation & Wellness Fee	9.92%	12	24
All Students (optional)	Annual Parking Permit	3.33%	90	93
Faculty/Staff	Annual Parking Permit	3.33%	-	3
Faculty/Staff LOT A	Annual Parking Permit	3.52%	-	5

**UHCL**

The choice is clear.