

University of Houston Clear Lake

Planning and Budget Committee

Thursday, Dec 12, 2019

Present – see attached sign in sheet

Agenda:

1. Approval of Nov 19 Meeting notes
 - a. The notes were approved unanimously, and will be posted to the Shared Governance Web Site.
2. Discussion for University Council
 - a. Mark Denney lead the discussion of the following items in preparation for the University Council meeting later the same day:
 - i. Tuition and fee proposals and the recommendation from PBC. PBC had supported all proposed tuition and fee recommendations, however, three items (see below) had not been supported by SGA. The question was if PBC was still going to recommend those tuition and fee increases to University Council, despite SGA not supporting them. A detailed discussion was held where the points in the detailed support document (attached) were discussed. In the end, it was agreed that PBC would still recommend all tuition and fee proposals to University Council. The format for UC will be for Mark Denney to present, offer the SGA President to rebut on the specific items where they did not support and then to call for a vote from UC.
 - ii. Two new items not presented to either SGA or PBC. Two items were brought forward by Mark Denney for consideration that were not part of the tuition and fee proposals considered by SGA or PBC:
 1. Parking fee increase for Staff and Faculty. A parking fee increase for students was presented and supported by both SGA and PBC. However, Mark Denney originally did intend to propose an increase for Staff and Faculty as well, but thought that did not need to go to the Board of Regents in Feb, and therefore, assumed there was time to fully route through Shared Governance before having a formal proposal approved. However, that was incorrect, and an increase in parking fees applicable to staff and faculty did need to be considered along with students. This was presented to the Parking Subcommittee, but they did not offer an opinion, and had not yet gone before FSSC. Despite this, PBC did support the increase.
 - a. Increasing parking for staff was supported by PBC with a vote of 12-0-2 (Y-N-A)
 2. Minimum declining balance plan – a proposal to increase the minimum mandatory plan from the current \$700 to \$1,000 was supported by both SGA and PBC, however, in a meeting with Chartwells' it was identified

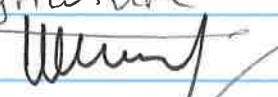
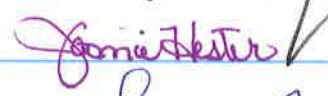




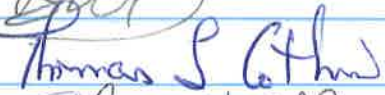
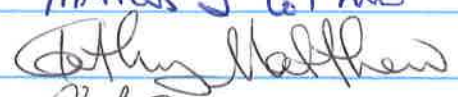





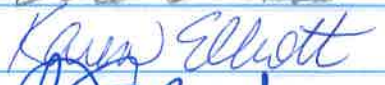




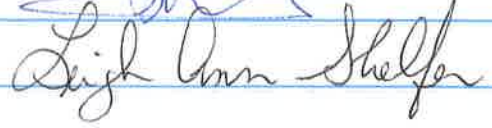
that they were expecting a minimum guarantee of \$1,400. There was a lot of discussion surrounding this, especially an offer from Chartwells' to offer the min at \$1,400 but charge students only \$1,260, equating a 10% discount. In the end, it was agreed to not make any change to the proposal as reviewed and approved and to continue to work with Chartwells' to improve sales and to encourage students to add to their declining balance accounts vs. purchasing food at the Patio Café and other Chartwells' locations through means other than their dining dollars.

- a. Keeping the minimum declining balance at the proposed \$1,000 was supported by PBC with a vote of 13-0-0 (Y-N-A)
3. Deja Sero gave an update on the Budget Calendar, and that Budget Initiatives needed to be presented to their Vice Presidents in January and that PBC should schedule to hear initiatives at the February meeting of PBC.
 - a. Questions were asked about remaining unfunded initiative from the prior year (2018-19). As a refresher, initiatives were submitted forward through each of the respective Divisions. They were classified into three categories:
 - i. Priority "A" (must do)
 - ii. Priority "B" (should do)
 - iii. Priority "C" (would like to do)
 - b. Only Priority "A" initiatives were brought forward to the Planning and Budget Dept. for inclusion into the budget process. All Priority "A" initiatives were either funded or were not supported by leadership. Therefore, there is no unfunded list of Initiatives from the prior year. Priority "B" and "C" initiatives from the prior year may come forward, but as new initiatives.
4. Strategic Hiring Committee update. A list of positions brought forward to the Strategic Hiring Committee over the summer and for Fall Semester was presented (attached here).
 - a. Questions came up concerning positions not listed, but that faculty thought had been submitted by the dept. chairs or deans. It was agreed to forward the question to the Provost's office for resolution.

The meeting was adjourned with no added topics.

PBC Meetings

Dec. 12, 2019

<u>Name</u>	<u>Signature</u>
Ivelina Pavlova-stout	
Jamie Hester	
Sarah Costello	
Nick Keung (guest)	
Mike McMullen (guest)	
Tim Michael	
Thomas Cothran	
Kathy Matthew	
Aaron Hart	
Steve Berents	
Walter Thompson	
Brian Stephens	
Lisa Garret	
Karen Elliott	
RICK SHORT	
Edward Waller	
Vg m ^c Clendon	
Xiao (Lilae) Li	
Leigh Ann Shelter	

University of Houston-Clear Lake
FY2021 and FY2022 Tuition and Fee Changes
Presented to SGA and PBC November 12, 2019

Blue Supported
Tan: Not supported

Description	Current Rate	Change	FY21 Proposed Rate	Change	FY22 Proposed Rate	Justification/Benefit	SGA Support Results				PBC Support Results					
							SUPPORT	NON-SUPPORT	ABSTAIN	TOTAL	SUPPORT	NON-SUPPORT	ABSTAIN	TOTAL		
General Designated Tuition																
Designated Undergraduate Resident Tuition	\$184.19/SCH	\$5.11/SCH	\$190/SCH	\$6/SCH	\$196/SCH	Revenue generated will support University initiatives that include new support for the growing undergraduate academic programs, student scholarships, and increasing costs in operations.	27	17	9	53	11	0	0	11		
Designated Undergraduate Non-Resident Tuition	\$322/SCH	\$10/SCH	\$332/SCH	\$10/SCH	\$342/SCH	Revenue generated will support University initiatives that include new support for the growing undergraduate academic programs, student scholarships, and increasing costs in operations.	30	18	12	60	11	0	0	11		
Differential Designated Tuition (DDT)																
College of Business - Undergraduate	\$10/SCH	\$5/SCH	\$15/SCH	\$0	\$15/SCH	New revenue will be used to support faculty necessary to meet AACSB standards relating to faculty sufficiency and faculty research. Will also be able to support growing student enrollment while maintaining compliance with AACSB standards.	15	23	21	59	13	0	0	13		
College of Business - Graduate	\$65/SCH	\$12/SCH	\$77/SCH	\$0	\$77/SCH	New revenue will be used to support faculty necessary to meet AACSB standards relating to faculty sufficiency and faculty research. Will also be able to support growing student enrollment while maintaining compliance with AACSB standards.	12	17	32	61	13	0	0	13		
Mandatory Fees																
Student Service Fee	\$40/SCH	\$240 max	\$12 max	\$252 max/SCH	\$252 max	Psychologist, COB/HSB embedded tutors, writing center sat/Sunday, SDEI student ambassadors (8), doctoral internship m&o, STEM Career Coordinator, SAC Foster Student Support Conferences, Publications student intern stipends (4), Student Involvement leadership/community engagement m&o, Publication student workers (2), Stud Involve spirit/traditions programming, Rec/Well Healthy Campus salary support, Writing Center increase in weekly hours, SSC ID Card ribbon shredder (2)	43	10	6	59	11	0	0	11		
Recreation and Wellness Center Fee	\$110/Sem	\$11/Sem	\$121/Sem	\$12/Sem	\$133/Sem	Create funding for student staffing and outdoor spaces not included in original pro form. Will provide financial support for student focused programming provided by the department and alleviate some of the financial pressures related to the expenses of supplies and equipment needed for day to day operation of the RWC and other spaces managed by the department.	25	30	7	62	12	1	0	13		
Information Resources Fee	\$26/SCH	\$312 max/SCH	\$36 max	\$348 max	\$348 max	UCT: 1 FTE Network Administrator and 1 FTE System Administrator need per the UH IT review. Additionally, 1 FTE Application Developer to assist with conversions and internal projects. Funds will also support the acquisition and maintenance of network monitoring software. Library: Increase will support develop expanded online support, resources, technology and furnishing needs for today's students. 1) to maintain current levels of resources and services; 2) restore the purchasing power of the library's materials budget, and 3) preserve library services for students and faculty.	26	12	17	55	11	0	0	11		
Academic Records Fee	\$28/Sem	\$1/Sem	\$29/Sem	\$1/Sem	\$30/Sem	Upgrade the catalog and curricular systems. Two software applications will be purchased to create a singular point of entry for data with a global update capability as well as provide ability to publish degree programs to the web directly.	39	12	9	60	11	0	0	11		
International Education Fee	\$2/Sem	\$2/Sem	\$4/Sem	0	4	1. Competitive award to provide merit-based financial support to students who may not qualify for financial aid, private loans, and or assistance. 2. Grants for non-degree students seeking international exchange at UHCL, which will increase international student enrollment and recruitment efforts. 3. Funds will support a more significant number of students and UHCL faculty-led programs. 4. Emergency funds will be more readily available for students facing financial difficulty due to an emergency that occurs during their program. 5. Increase enrollment in non-traditional education abroad programs such as credit-bearing unpaid internships, research abroad, and NGO positions.	33	15	8	56	11	0	0	11		

University of Houston-Clear Lake
FY2021 and FY2022 Tuition and Fee Changes
Presented to SGA and PBC November 12, 2019

Blue Supported
Tan Not supported

Description	Current Rate	Change	FY21 Proposed Rate	Change	FY22 Proposed Rate	Justification/Benefit	SGA Support Results				PBC Support Results					
							SUPPORT	NON-SUPPORT	ABSTAIN	TOTAL	SUPPORT	NON-SUPPORT	ABSTAIN	TOTAL		
Optional Fees																
Graduate Program Research Fee	80	20	100	0	100	Provide ability to purchase software and databases and will enhance its chances of accreditation success by continuing to support the research agendas and teaching methodologies of the college's faculty, benefiting both faculty members and students. Faculty research success is necessary for both business and separate accounting accreditation.	26	19	14	59	11	0	0	11		
International Student Application Fee	75	10	85	0	85	An increase in the application fee would assist in funding technology and resources that would decrease processing time from application to enrollment. This cutting-edge technology known as TerraDotta would allow OIAP to restructure our current organization, improve student engagement and system comprehensiveness. It would allow us to streamline the decision-making process by providing the academic departments with an electronic way to view application documents, which will greatly decrease the wait time for applicants. It would also provide funding for training of staff members to keep up with the current trends in enrollment management.	24	19	11	54	11	0	0	11		
International Student Records Processing	\$65/Sem	\$35/Sem	\$100/Sem	0	100	Fund technology and resources that would increase the services to the F-1 international student population. a) better support student inquiries and software can be used for application processing and education abroad compliance and applications; b) provide additional programming to students including webinar series and pre-arrival support, which could increase enrollment and student success in the United States; c) speed up time-sensitive responses including: internship requests, concurrent enrollment, travel endorsements, pre-employment authorization; and d) support the additional reporting requirements from Homeland Security	19	14	19	52	11	0	0	11		
Education Abroad Application Fee	0	75	75	0	75	1. Enhanced online student experience through a new integrated study abroad online portal 2. Strategic recruitment and outreach ventures; 3. Increased online advising and processing; 4. Virtual online services such as chats and online webinars; 5. Increased funding for the development and implementation of a variety of educational programs, information sessions, pre-departure events, and special interest groups; 6. UHCL campus education abroad programming such as alumni mixers, speaker series, and country highlight programs. 7. Create a searchable catalog of the hundreds of education abroad programs, internships, scholarships, etc.	20	21	10	51	11	0	0	11		
Parking- Students, Staff, & Faculty	\$85/Annual	\$135/Annual	\$2/Annual	\$135/Annual	0	\$135/Annual	To support the significant increased costs in the parking department related to staffing and parking lot operations and maintenance	31	17	3	51	11	0	0	11	
Payment Plan Service Fee	15	5	20	\$0	20	Defray partial high rising operational costs of Student Business Services and allow reallocation of other funding to academic programming.	3	38	9	50	11	0	0	11		
Declining Balance/Meal Plan	\$700/Sem	\$300/Sem	\$1,000/Sem	0	1000	Current meal plan is not sufficient to cover the average meal costs for a semester. This increase provides more revenue thereby enhancing the dining service program on campus including hours of operation, quality, selection, etc..	24	6	20	50	11	0	0	11		

Note: PBC Support Results were added to this file by Mark Denney, based on results of votes in PBC meeting on 11/19/2019

Resident Undergraduate**Tuition and Mandatory Fees**

	Fiscal Year 2019-2020				Fiscal Year 2020-2021					Fiscal Year 2021-2022						
	\$ per SCH	SCH	\$ per Semester	\$ / Yr	\$ per SCH	SCH	\$ per Semester	\$ per Year	\$ Increase	\$ Inc / Yr	\$ per SCH	SCH	\$ per Semester	\$ per Year	\$ Increase	\$ Inc / Yr
Statutory Tuition	\$ 50.00	15	\$ 750.00	\$ 1,500.00	\$ 50.00	15	\$ 750.00	\$ 1,500.00	\$ -	\$ -	\$ 50.00	15	\$ 750.00	\$ 1,500.00	\$ -	\$ -
Designated Tuition	\$ 184.19	15	\$ 2,762.85	\$ 5,525.70	\$ 190.00	15	\$ 2,850.00	\$ 5,700.00	\$ 87.15	\$ 174.30	\$ 196.00	15	\$ 2,940.00	\$ 5,880.00	\$ 90.00	\$ 180.00
Student Service Fee	\$ 40.00	15	\$ 240.00	\$ 480.00	\$ 42.00	15	\$ 252.00	\$ 504.00	\$ 12.00	\$ 24.00	\$ 42.00	15	\$ 252.00	\$ 504.00	\$ -	\$ -
Student Center Fee			\$ 30.00	\$ 60.00			\$ 30.00	\$ 60.00	\$ -	\$ -			\$ 30.00	\$ 60.00	\$ -	\$ -
Recreation and Wellness Center Fee			\$ 110.00	\$ 220.00			\$ 121.00	\$ 242.00	\$ 11.00	\$ 22.00			\$ 133.00	\$ 266.00	\$ 12.00	\$ 24.00
Information Resources Fee	\$ 26.00	15	\$ 312.00	\$ 624.00	\$ 29.00	15	\$ 348.00	\$ 696.00	\$ 36.00	\$ 72.00	\$ 29.00	15	\$ 348.00	\$ 696.00	\$ -	\$ -
Extended Access and Support Fee	\$ 7.00	15	\$ 63.00	\$ 126.00	\$ 7.00	15	\$ 63.00	\$ 126.00	\$ -	\$ -	\$ 7.00	15	\$ 63.00	\$ 126.00	\$ -	\$ -
Academic Records Fee			\$ 28.00	\$ 56.00			\$ 28.00	\$ 56.00	\$ -	\$ -			\$ 28.00	\$ 56.00	\$ -	\$ -
International Education Fee			\$ 2.00	\$ 4.00			\$ 4.00	\$ 8.00	\$ 2.00	\$ 4.00			\$ 4.00	\$ 8.00	\$ -	\$ -
Total Tuition and Mandatory fee Increases:			\$ 4,297.85	\$ 8,595.70			\$ 4,446.00	\$ 8,892.00	\$ 148.15	\$ 296.30			\$ 4,548.00	\$ 9,096.00	\$ 102.00	\$ 204.00
									3.4%	3.4%					2.3%	2.3%

Nonresident Undergraduate**Tuition and Mandatory Fees**

	Fiscal Year 2019-2020				Fiscal Year 2020-2021					Fiscal Year 2021-2022						
	\$ per SCH	SCH	\$ per Semester	\$ / Yr	\$ per SCH	SCH	\$ per Semester	\$ per Year	\$ Increase	\$ Inc / Yr	\$ per SCH	SCH	\$ per Semester	\$ per Year	\$ Increase	\$ Inc / Yr
Statutory Tuition	\$ 472.00	15	\$ 7,080.00	\$ 14,160.00	\$ 472.00	15	\$ 7,080.00	\$ 14,160.00	\$ -	\$ -	\$ 472.00	15	\$ 7,080.00	\$ 14,160.00	\$ -	\$ -
Designated Tuition	\$ 322.00	15	\$ 4,830.00	\$ 9,660.00	\$ 332.00	15	\$ 4,980.00	\$ 9,960.00	\$ 150.00	\$ 300.00	\$ 342.00	15	\$ 5,130.00	\$ 10,260.00	\$ 150.00	\$ 300.00
Student Service Fee	\$ 40.00	15	\$ 240.00	\$ 480.00	\$ 42.00	15	\$ 252.00	\$ 504.00	\$ 12.00	\$ 24.00	\$ 42.00	15	\$ 252.00	\$ 504.00	\$ -	\$ -
Student Center Fee			\$ 30.00	\$ 60.00			\$ 30.00	\$ 60.00	\$ -	\$ -			\$ 30.00	\$ 60.00	\$ -	\$ -
Recreation and Wellness Center Fee			\$ 110.00	\$ 220.00			\$ 121.00	\$ 242.00	\$ 11.00	\$ 22.00			\$ 133.00	\$ 266.00	\$ 12.00	\$ 24.00
Information Resources Fee	\$ 26.00	15	\$ 312.00	\$ 624.00	\$ 29.00	15	\$ 348.00	\$ 696.00	\$ 36.00	\$ 72.00	\$ 29.00	15	\$ 348.00	\$ 696.00	\$ -	\$ -
Extended Access and Support Fee	\$ 7.00	15	\$ 63.00	\$ 126.00	\$ 7.00	15	\$ 63.00	\$ 126.00	\$ -	\$ -	\$ 7.00	15	\$ 63.00	\$ 126.00	\$ -	\$ -
Academic Records Fee			\$ 28.00	\$ 56.00			\$ 29.00	\$ 58.00	\$ 1.00	\$ 2.00			\$ 30.00	\$ 60.00	\$ 1.00	\$ 2.00
International Education Fee			\$ 2.00	\$ 4.00			\$ 4.00	\$ 8.00	\$ 2.00	\$ 4.00			\$ 4.00	\$ 8.00	\$ -	\$ -
Total Tuition and Mandatory fee Increases:			\$ 12,695.00	\$ 25,390.00			\$ 12,907.00	\$ 25,814.00	\$ 212.00	\$ 424.00			\$ 13,070.00	\$ 26,140.00	\$ 163.00	\$ 326.00
									1.7%	1.7%					1.3%	1.3%

Resident Graduate**Tuition and Mandatory Fees**

	Fiscal Year 2019-2020				Fiscal Year 2020-2021					Fiscal Year 2021-2022						
	\$ per SCH	SCH	\$ per Semester	\$ / Yr	\$ per SCH	SCH	\$ per Semester	\$ per Year	\$ Increase	\$ Inc / Yr	\$ per SCH	SCH	\$ per Semester	\$ per Year	\$ Increase	\$ Inc / Yr
Statutory Tuition	\$ 100.00	9	\$ 900.00	\$ 1,800.00	\$ 100.00	9	\$ 900.00	\$ 1,800.00	\$ -	\$ -	\$ 100.00	9	\$ 900.00	\$ 1,800.00	\$ -	\$ -
Designated Tuition	\$ 320.00	9	\$ 2,880.00	\$ 5,760.00	\$ 320.00	9	\$ 2,880.00	\$ 5,760.00	\$ -	\$ -	\$ 320.00	9	\$ 2,880.00	\$ 5,760.00	\$ -	\$ -
Student Service Fee	\$ 40.00	9	\$ 240.00	\$ 480.00	\$ 42.00	9	\$ 252.00	\$ 504.00	\$ 12.00	\$ 24.00	\$ 42.00	9	\$ 252.00	\$ 504.00	\$ -	\$ -
Student Center Fee			\$ 30.00	\$ 60.00			\$ 30.00	\$ 60.00	\$ -	\$ -			\$ 30.00	\$ 60.00	\$ -	\$ -
Recreation and Wellness Center Fee			\$ 110.00	\$ 220.00			\$ 121.00	\$ 242.00	\$ 11.00	\$ 22.00			\$ 133.00	\$ 266.00	\$ 12.00	\$ 24.00
Information Resources Fee	\$ 26.00	9	\$ 234.00	\$ 468.00	\$ 29.00	9	\$ 261.00	\$ 522.00	\$ 27.00	\$ 54.00	\$ 29.00	9	\$ 261.00	\$ 522.00	\$ -	\$ -
Extended Access and Support Fee	\$ 7.00	9	\$ 63.00	\$ 126.00	\$ 7.00	9	\$ 63.00	\$ 126.00	\$ -	\$ -	\$ 7.00	9	\$ 63.00	\$ 126.00	\$ -	\$ -
Academic Records Fee			\$ 28.00	\$ 56.00			\$ 28.00	\$ 56.00	\$ -	\$ -			\$ 28.00	\$ 56.00	\$ -	\$ -
International Education Fee			\$ 2.00	\$ 4.00			\$ 4.00	\$ 8.00	\$ 2.00	\$ 4.00			\$ 4.00	\$ 8.00	\$ -	\$ -
Total Tuition and Mandatory fee Increases:			\$ 4,487.00	\$ 8,974.00			\$ 4,539.00	\$ 9,078.00	\$ 52.00	\$ 104.00			\$ 4,551.00	\$ 9,102.00	\$ 12.00	\$ 24.00
									1.2%	1.2%					0.3%	0.3%

Nonresident Graduate**Tuition and Mandatory Fees**

	Fiscal Year 2019-2020				Fiscal Year 2020-2021					Fiscal Year 2021-2022						
	\$ per SCH	SCH	\$ per Semester	\$ / Yr	\$ per SCH	SCH	\$ per Semester	\$ per Year	\$ Increase	\$ Inc / Yr	\$ per SCH	SCH	\$ per Semester	\$ per Year	\$ Increase	\$ Inc / Yr
Statutory Tuition	\$ 492.00	9	\$ 4,428.00	\$ 8,856.00	\$ 492.00	9	\$ 4,428.00	\$ 8,856.00	\$ -	\$ -	\$ 492.00	9	\$ 4,428.00	\$ 8,856.00	\$ -	\$ -
Designated Tuition	\$ 464.00	9	\$ 4,176.00	\$ 8,352.00	\$ 464.00	9	\$ 4,176.00	\$ 8,352.00	\$ -	\$ -	\$ 464.00	9	\$ 4,176.00	\$ 8,352.00	\$ -	\$ -
Student Service Fee	\$ 40.00	9	\$ 240.00	\$ 480.00	\$ 42.00	9	\$ 252.00	\$ 504.00	\$ 12.00	\$ 24.00	\$ 42.00	9	\$ 252.00	\$ 504.00	\$ -	\$ -
Student Center Fee			\$ 30.00	\$ 60.00			\$ 30.00	\$ 60.00	\$ -	\$ -			\$ 30.00	\$ 60.00	\$ -	\$ -
Recreation and Wellness Center Fee			\$ 110.00	\$ 220.00			\$ 121.00	\$ 242.00	\$ 11.00	\$ 22.00			\$ 133.00	\$ 266.00	\$ 12.00	\$ 24.00
Information Resources Fee	\$ 26.00	9	\$ 234.00	\$ 468.00	\$ 29.00	9	\$ 261.00	\$ 522.00	\$ 27.00	\$ 54.00	\$ 29.00	9	\$ 261.00	\$ 522.00	\$ -	\$ -
Extended Access and Support Fee	\$ 7.00	9	\$ 63.00	\$ 126.00	\$ 7.00	9	\$ 63.00	\$ 126.00	\$ -	\$ -	\$ 7.00	9	\$ 63.00	\$ 126.00	\$ -	\$ -
Academic Records Fee			\$ 28.00	\$ 56.00			\$ 28.00	\$ 56.00	\$ -	\$ -			\$ 28.00	\$ 56.00	\$ -	\$ -
International Education Fee			\$ 2.00	\$ 4.00			\$ 4.00	\$ 8.00	\$ 2.00	\$ 4.00			\$ 4.00	\$ 8.00	\$ -	\$ -
Total Tuition and Mandatory fee Increases:			\$ 9,311.00	\$ 18,622.00			\$ 9,363.00	\$ 18,726.00	\$ 52.00	\$ 104.00			\$ 9,375.00	\$ 18,750.00	\$ 12.00	\$ 24.00
									0.6%	0.6%					0.1%	0.1%

Differential Tuition and Avg Crs fees: Undergraduate

	Fiscal Year 2019-2020				Fiscal Year 2020-2021						Fiscal Year 2021-2022					
	\$ per SCH	SCH	\$ per Semester	\$ / Yr	\$ per SCH	SCH	\$ per Semester	\$ per Year	\$ Increase	\$ Inc / Yr	\$ per SCH	SCH	\$ per Semester	\$ per Year	\$ Increase	\$ Inc / Yr
College Fees	10	15	\$ 150.00	\$ 300.00	15	15	\$ 225.00	\$ 450.00	\$ 75.00	\$ 150.00	15	15	\$ 225.00	\$ 450.00	\$ -	\$ -
College of Business DDT																
College of Business Avg Crs Fee	50	5	\$ 250.00	\$ 500.00	50	5	\$ 250.00	\$ 500.00	\$ -	\$ -	50	5	\$ 250.00	\$ 500.00	\$ -	\$ -
College of Education DDG	0	15	\$ -	\$ -	0	15	\$ -	\$ -	\$ -	\$ -	0	15	\$ -	\$ -	\$ -	\$ -
College of Education Avg Crs Fee	40	5	\$ 200.00	\$ 400.00	40	5	\$ 200.00	\$ 400.00	\$ -	\$ -	40	5	\$ 200.00	\$ 400.00	\$ -	\$ -
College of HSH DDT	5	15	\$ 75.00	\$ 150.00	5	15	\$ 75.00	\$ 150.00	\$ -	\$ -	5	15	\$ 75.00	\$ 150.00	\$ -	\$ -
College of HSH Avg Crs Fee	40	5	\$ 200.00	\$ 400.00	40	5	\$ 200.00	\$ 400.00	\$ -	\$ -	40	5	\$ 200.00	\$ 400.00	\$ -	\$ -
College of CSE DDT	5	15	\$ 75.00	\$ 150.00	5	15	\$ 75.00	\$ 150.00	\$ -	\$ -	5	15	\$ 75.00	\$ 150.00	\$ -	\$ -
College of CSE Avg Crs Fee	50	5	\$ 250.00	\$ 500.00	50	5	\$ 250.00	\$ 500.00	\$ -	\$ -	50	5	\$ 250.00	\$ 500.00	\$ -	\$ -

Differential Tuition and Avg Crs fees: Graduate

	Fiscal Year 2019-2020				Fiscal Year 2020-2021						Fiscal Year 2021-2022					
	\$ per SCH	SCH	\$ per Semester	\$ / Yr	\$ per SCH	SCH	\$ per Semester	\$ per Year	\$ Increase	\$ Inc / Yr	\$ per SCH	SCH	\$ per Semester	\$ per Year	\$ Increase	\$ Inc / Yr
College of Business DDT	65	9	\$ 585.00	\$ 1,170.00	77	9	\$ 693.00	\$ 1,386.00	\$ 108.00	\$ 216.00	77	9	\$ 693.00	\$ 1,386.00	\$ -	\$ -
College of Business Avg Crs Fee	75	5	\$ 375.00	\$ 750.00	75	5	\$ 375.00	\$ 750.00	\$ -	\$ -	75	5	\$ 375.00	\$ 750.00	\$ -	\$ -
College of Education DDG	12	9	\$ 108.00	\$ 216.00	12	9	\$ 108.00	\$ 216.00	\$ -	\$ -	12	9	\$ 108.00	\$ 216.00	\$ -	\$ -
College of Education Avg Crs Fee	50	5	\$ 250.00	\$ 500.00	50	5	\$ 250.00	\$ 500.00	\$ -	\$ -	50	5	\$ 250.00	\$ 500.00	\$ -	\$ -
College of HSH DDT	20	9	\$ 180.00	\$ 360.00	20	9	\$ 180.00	\$ 360.00	\$ -	\$ -	20	9	\$ 180.00	\$ 360.00	\$ -	\$ -
College of HSH Avg Crs Fee	50	5	\$ 250.00	\$ 500.00	50	5	\$ 250.00	\$ 500.00	\$ -	\$ -	50	5	\$ 250.00	\$ 500.00	\$ -	\$ -
College of CSE DDT	25	9	\$ 225.00	\$ 450.00	25	9	\$ 225.00	\$ 450.00	\$ -	\$ -	25	9	\$ 225.00	\$ 450.00	\$ -	\$ -
College of CSE Avg Crs Fee	75	5	\$ 375.00	\$ 750.00	75	5	\$ 375.00	\$ 750.00	\$ -	\$ -	75	5	\$ 375.00	\$ 750.00	\$ -	\$ -

Avg Cost Increase: All Tuition, Mandatory Fees, & Avg Crs Fees

	Fiscal Year 2019-2020				Fiscal Year 2020-2021						Fiscal Year 2021-2022					
			\$ per Semester	\$ / Yr			\$ per Semester	\$ per Year	\$ Increase	\$ Inc / Yr			\$ per Semester	\$ per Year	\$ Increase	\$ Inc / Yr
Resident Undergraduate			\$ 4,597.85	\$ 9,195.70			\$ 4,764.75	\$ 9,529.50	\$ 166.90	\$ 333.80			\$ 4,866.75	\$ 9,733.50	\$ 102.00	\$ 204.00
								3.6%		3.6%					2.1%	2.1%
Nonresident Undergraduate			\$ 12,995.00	\$ 25,990.00			\$ 13,225.75	\$ 26,451.50	\$ 230.75	\$ 461.50			\$ 13,388.75	\$ 26,777.50	\$ 163.00	\$ 326.00
								1.8%		1.8%					1.2%	1.2%
Resident Graduate			\$ 5,074.00	\$ 10,148.00			\$ 5,153.00	\$ 10,306.00	\$ 79.00	\$ 158.00			\$ 5,165.00	\$ 10,330.00	\$ 12.00	\$ 24.00
								1.6%		1.6%					0.2%	0.2%
Nonresident Graduate			\$ 9,898.00	\$ 19,796.00			\$ 9,977.00	\$ 19,954.00	\$ 79.00	\$ 158.00			\$ 9,989.00	\$ 19,978.00	\$ 12.00	\$ 24.00
								0.8%		0.8%					0.1%	0.1%

Tuition and/or Fee

A. Designated Differential Tuition: College of Business – Undergraduate and Graduate

Current Tuition	Proposed Tuition	\$ impact / Semester	\$ impact / Fiscal Year
Undergraduate: \$10/SCH	\$15/SCH	\$75 (\$5 X 15 SCH)	\$150 (\$5 X 15 X 2)
Graduate: \$65/SCH	\$77/SCH	\$108 (\$12 X 9 SCH)	\$216 (\$12 X 9 X 2)

Vote	Supporting (UG/Grad)	Opposing (UG/Grad)	Abstaining (UG/Grad)
Student Government	15/12	23/17	21/32
Planning and Budget	13/13	0/0	0/0

Rationale provided by College:

New revenue will be used to support faculty necessary to meet AACSB standards relating to faculty sufficiency and faculty research. Will also be able to support growing student enrollment while maintaining compliance with AACSB standards.

Additional information provided:

Semester Cr Hrs.	Fall 15 (base)	Fall 16	Fall 17	Fall 18	Fall 19	Inc. over base
Undergrad	14,317	14,508	15,015	15,579	15,849	10.7%
Graduate	6,891	5,715	7,102	8,223	7,611	10.4%
Total	21,208	20,223	22,117	23,802	23,460	10.6%

Designated Differential Tuition Fund Balance: College of Business Only

FY 2016-17	2017-18	2018-19	2019-20 (Proj.)
\$580,822	\$634,030	\$825,641	\$833,118

Overall enrollment in the College of Business, Fall Semester to Fall Semester, has grown by over 10% (Fall 2019, as compared to Fall 2015. Prior to the current Fall 2019 decline, enrollment for graduate students over the base year would have been a 19.5% growth.

Currently, the College of Business has the highest Fall/Spring class load per tenured track faculty member, with the average being over 7 courses per year (Fall/Spring Semester 18-19) against an expected of 6 for fully loaded faculty. Additionally, they were at just over 12% total teaching load being delivered by Adjunct faculty, and while that is the lowest of the four colleges, due to accreditation requirements, having larger adjunct loading becomes a significant management challenge. To address these issues, an increase in tenured track faculty positions are being evaluated by the Dean and Provost's office.

The purpose of Differential Tuition is to fund academic programs with higher than average costs of delivery, relative to other programs. The higher than average of instruction taught by tenured track faculty is an increased cost that is part of the intent of differential tuition for this college.

As shown in the above table, fund balance for Differential Tuition, while not a straight line growth pattern, has been growing at an average of \$84K per year, which is insufficient to fund even one additional tenured track faculty position.

B. Recreation and Wellness Center Fee

Current Fee	Proposed Fee	\$ impact / Semester	\$ impact / Fiscal Year
Undergraduate: \$110/Semester	\$121/Semester	\$11	\$22
Graduate: \$110/Semester	\$121/Semester	\$11	\$22

Vote	Supporting	Opposing	Abstaining
Student Government	25	30	7
Planning and Budget	12	1	0

Rationale provided by Dept: Recreation and Wellness:

Create funding for student staffing and outdoor spaces not included in original pro forma. Will provide financial support for student focused programming provided by the department and alleviate some of the financial pressures related to the expenses of supplies and equipment needed for day to day operation of the RWC and other spaces managed by the department.

Additional information provided:

Recreation and Wellness Canter Pro Forma:

Pro Forma	2016-17	2017-18	2018-19	2019-20 (proj)	2020-21 (proj)
Revenue	2,029,431	2,017,422	2,178,855	2,178,855	2,396,741
Operating Expense	70,652	280,872	772,263	888,102	914,745
Debt Service	803,387	1,789,640	1,789,988	1,789,988	1,789,988
Total Expense	874,039	2,070,512	2,562,251	2,678,090	2,704,733
Net of Operations	1,155,392	-53,090	-383,396	-499,235	-307,993
Fund Balance	1,155,392	1,102,302	718,906	219,671	-88,322

As shown in the above pro forma, existing fund balance is insufficient to cover operations at their current growth. This pro forma assumes zero enrollment growth and 3% labor and other programming cost growth.

The original student referendum was approved at \$150/student/semester. The rationale for implementing it at only \$110 was intended to cover the debt service and minimal operating costs as the center was being constructed and brought on line. Once the center was fully operational, it was

intended that the fee would increase, eventually to the full authorized limit of \$150 to cover programming costs and the debt service. This is the continuation of that original intent. This was not built into the student referendum, the establishment at a rate below the authorized \$150 was a university management decision.

If the fee increase is approved, and over the following years, increases to the referendum approved \$150, coupled with enrollment growth and successful growth of other revenue sources, the curve of the pro forma can project that negative operations will cease and the fund balance can be restored to a positive balance.

C. Payment Plan Service Fee:

Current Fee	Proposed Fee	\$ impact / Semester	\$ impact / Fiscal Year
Undergraduate: \$15/payment plan	\$20/payment plan	\$5	\$5
Graduate: \$15/payment plan	\$20/payment plan	\$5	\$5

Vote	Supporting	Opposing	Abstaining
Student Government	3	38	9
Planning and Budget	11	0	0

Note: this is not a mandatory fee, so only students who initiate a payment plan are charged this fee. It is possible that a student could require multiple payment plans in a single academic or fiscal year.

Rationale provided by Student Business Services:

Defray partial high rising operational costs of Student Business Services and allow reallocation of other funding to academic programming.

Additional information provided:

Currently, the University does not charge interest for establishing a payment plan, this fee is in lieu of interest or other fees. The current fee charged does not fully cover the cost of establishing and managing oversight of payment plans at UHCL. This requires that students who do not require the establishment of payment plans partially subsidize the management of this program. The proposed increase will not fully remove the subsidy, but will lessen it for students who do not require this service.



<u>Requested Date</u>	<u>Requestor</u>	<u>Action</u>	<u>Details</u>
7/1/2019	Jenny Oakley	Vacancy Posting	Research Associate
7/1/2019	Jenny Oakley	Vacancy Posting	Equipment Maintenance Technician
7/9/2019	Martin Calderon	New Job Classification/Posting	Systems Specialist II
7/10/2019	Holly Nolan	Vacancy Posting	Assistant Dir, Financial Aid
7/11/2019	David Palmer	Vacancy Posting	Library Associate (Circulation - Night Shift)
7/12/2019	Nancy Devino	Emp Reclass/Promotion	Grant Development Administrator III (Lisa White)
7/12/2019	Tim Richardson	Vacancy Posting	Director, Accessibility Resource Center
7/12/2019	Kristi Randolph-Simon	Vacancy Posting	Coord, Student Assistance Center
7/16/2019	Judy Michalinos	Vacancy Posting	Office assistant
7/18/2019	Steven Berberich	Emp Reclass/Promotion	AVP, Student Success and Initiatives
7/18/2019	Dean Short	Vacant Job Reclass/Posting	SBA to Administrative Secretary
7/18/2019	Catherine Sheppard	Vacancy Posting	Business Coordinator
7/24/2019	Rosie Pineda/Usha Matthews	Vacancy Posting	Accounting Technician
7/25/2019	Dean Gonzalez	Vacancy Posting	Visiting Assistant Professor
7/30/2019	Usha Matthew	Emp Reclass/Promotion	Dir, General Accounting to Executive Director, General Acct - Fin. Reporting
7/30/2019	Usha Matthew	Pending A Review	Executive Dir, Procurement and Payables
7/30/2019	Kristi Rickman	Vacancy Posting	Sr. Academic Transfer Advisor
7/30/2019	Allen Cox	Vacancy Posting	Coord, Math Center
7/30/2019	Bryan Heard	Vacant Job Reclass/Posting	Sr. Business Asst to Catalog and Curriculum Specialist
8/6/2019	Brad McGongale	Title Change Only	Executive Dir, Public Safety/Chief of Police
8/7/2019	Kristi Rickman	Vacancy Posting	Customer Service Rep
8/8/2019	Kara Hadley-Shakya	Vacancy Posting	Enrollment Management Counselor
8/12/2019	Harry Glass	New Job Classification/Posting	Department Assistant I
8/13/2019	Usha Mathew	Emp Reclass - Job Grade Change	Dir, Student Business Services (Melissa Hernandez)
8/13/2019	Harry Glass	Emp Reclass/Promotion	Sheila Bottos Transit Driver to Customer Service Representative
8/20/2019	Joseph Staley	Vacancy Posting	Dir, Theater and Cultural Arts
8/20/2019	Dr. Short	Faculty - Vacancy Posting	Visiting Lecturer in Writing
8/21/2019	Dean Gonzalez	Vacancy Posting	Visiting Assistant Professor
8/23/2019	Brad McGonagle	New Job Classification/Posting	Department Assistant II (Coord, HR Services)
8/26/2019	Mike Livingston	Title Change Only	Dir, Support Center to Dir, Information Technology Services
8/30/2019	Nancy Devino	Emp Reclass - Job Grade Change	Assistant Dir, OSP
8/30/2019	Eric Herrera	Vacancy Posting	Division Business Administrator
9/3/2019	Brad McGonagle	Vacant Job Reclass/Posting	Sr. HR Operations - Payroll
9/3/2019	Bryan Heard	New Job Classification/Posting	Catalog and Curriculum Specialist
9/4/2019	Joseph Staley	New Job Classification/Posting	Associate Dir, Leadership Giving
9/4/2019	Joseph Staley	New Job Classification/Posting	Development Officer - Academic Programs
9/4/2019	Joseph Staley	New Job Classification/Posting	Development Officer - Pearland
9/4/2019	Joseph Staley	Vacancy Posting	Sr. Coordinator, Annual Giving
9/5/2019	Dorothy Kirkman	Position Review/Posting	Academic Advisor
9/6/2019	Sai Sreerama/Mike Livingston	Vacancy Posting	Client-Servier Database Analyst III
9/9/2019	Ana Palomeque/Eric Herrera	Position Review/Posting	Custodian
9/11/2019	Mary Ramos	Position Review/Posting	Academic Advisor
9/23/2019	Jason Barkemeyer	Emp Reclass/Promotion	Jennifer Roberts: Admin Asst II to Admin Asst III
9/26/2019	Bubba Jones/Eric Herrera	Vacancy Posting	Maintenance Tech II
9/27/2019	Kara Hadley-Shakya	Emp Reclass - No Salary Change	Mail Clerk to Office Assistant I
9/27/2019	Kara Hadley-Shakya	Emp Reclass/Promotion	Latosha Hawkins-Ford Adm Eval II to Adm Eval III
9/27/2019	Kara Hadley-Shakya	Emp Reclass/Promotion	Amanda DeGarcia Adm Eval II to Adm Eval III
10/3/2019	Scott Sands	Vacancy Posting	Administrative Assistant IV/request changed to Dept Asst IV
10/7/2019	Charlotte Tullus	Emp Reclass/Promotion	Enrollment Mgt. Counselor to Functional Analyst III (approved for level 2)
10/8/2019	Kara Hadley-Shakya	Job Review - No Change	Lead Transfer Credit Analyst
10/9/2019	Angie Montelongo	Emp Reclass/Promotion	Coordinator to Asst. Director, Orientation and New Student Programs
10/17/2019	Dr. Joan Pedro	Position Review/Posting	Office Supervisor
10/17/2019	Dr. Joan Pedro	Position Review/Posting	Coord, State Assessments
10/18/2019	Pat Cuchens/Kathryn Matthew	Departmental Re-structure Review	Departmental Re-Structure Review (7 positions)
10/24/2019	Dr. Aaron Hart	Emp Reclass/Promotion	Interim Coordinator to Assistant Director, Veteran Services
10/30/2019	Holly Nolan	Vacancy Posting	Financial Aid Counselor
11/1/2019	Catina Chapman	Vacancy Posting	Contract Administration Specialist
11/8/2019	Kathryn Matthew	Position Review/Posting	Graduate Program Specialist (Grant)
11/8/2019	Kathryn Matthew	Position Review/Posting	Project Coordinator (Grant)
11/11/2019	Kara Hadley-Shakya	Emp Reclass/Promotion	Lead Transfer Credit Analyst to Transfer Credit Manager
11/11/2019	Jason Barkmeyer	Position Review/Posting	Academic Advisor
11/15/2019	Faron Samford	Vacancy Posting	Department Assistant III
11/17/2019	Gigi DO	New Job Classification/Posting	Global Initiative Coordinator
11/17/2019	Dr. Aaron Hart	Position Review/Posting	Director, Student Involvement and Leadership
11/18/2019	Kathy Dupree	Emp Reclass/Promotion	Dept. Asst. II to Dept. Asst. IV
11/18/2019	Brian Mills	New Job Classification/Posting	Coordinator, Marketing and Sponsorships
11/25/2019	Kialyn Yendell	Vacancy Posting	CSE Academic Advisor
11/27/2019	Angie Montelongo	Emp Reclass/Promotion	Asst Dir, Orientation and New Student Programs (resubmittal)
12/2/2019	Mary Ramos	Vacancy Posting	Administrative Assistant II
12/3/2019	David Rachita	Vacancy Posting	Department Assistant IV
12/8/2019	David Garrison	Vacancy Posting	Administrative Assistant IV
12/9/2019	Scott Sands	Vacancy Posting	Administrative Assistant III
12/10/2019	Erin Willey	Vacancy Posting	Web Communications Coordinator