

Members in Attendance

Angela Kelling, Yolanda Edmond, Soma Datta, Fran Hawkins Williams, Matthew Perry, Sheeba Thomas, Debbie Williams, Stacy Zellner

Alternate Members/Guests in Attendance

Christina Cedillo, Benjamin Franz, Tina Powelson, Yolanda Nimmer-Williams

Members & Alternate Absent

Yvette Bendeck, Amber Brown, Alexandria Kennedy, Isabelle Kusters, Russell Miller, Yi Su, Jennifer Willis-Opalenik, Brice Yates, Jenny Oakley, Andrea Black, Mohsen Daghooghi, April Harris, Stephanie Holleran, Andrew Wiemer, Sana Zeidan, Sherry Hawn, Mark Denney, Al Black

Minutes

Called to order.

1. Approval of meeting minutes: March 20, 2024

2. Old Business

1. By-laws review and Template discussion

The following changes and recommendation of the By-laws were discussed:

Section: Charge

Do we need to add student center fee annual budget review and recommendation?

- The University Life Committee (ULC) shall consider all matters relating to personnel and to student life in the university community. ULC will make recommendations on these matters to University Council (UC). Specifically, the responsibilities of the ULC are:
 - University-wide policies (such as smoking, sexual harassment, etc.);
 - Student policies;
 - Student Center Fee annual budget;
 - Should they write the student center fee into the by-laws. Dr. Powellson stated it is written into the Texas Code that the student center fee is responsible to the ULC Committee through the shared governance process, but unsure if it should be written as a policy.
 - Safety, health and quality of life issues.

Section: Membership

- Updated the title of the Executive Director of Human Resources to Associate Vice President

- Voting members of the committee shall consist of:
 - Faculty (6 from the Faculty Senate with at least one from each college)
 - Office of Information Technology (OIT) Representative
 - Division of Student Affairs Representative
 - President’s Office Representative
 - Associate Vice President of Human Resources
 - University Staff Association (USA) Representative [\(2\)](#)
 - Student Representatives (1 Graduate and 1 Undergraduate)
 - Library Representative
 - EIH Representative
- Non-voting *ex officio* members of the committee: Police Chief or representative, Title IX officer or representative, ~~Chief Diversity Officer or representative~~ [Student accessibility services representative](#)
- Strategic enrollment management and University Advancement invited guests when needed.

Section: Subcommittees

Do we need these in the bylaws for ULC?

- The following subcommittees are permanent standing committees of PBC, established to address PBC's specific responsibilities
- The following subcommittees are permanent standing committees of FSSC established to address FSSC's specific responsibilities:
 - i. Space Allocation and Utilization Subcommittee (SAUS)
 - ii. Parking and Traffic Safety Subcommittee (PTSS) – Is parking still a subcommittee of ULC?
 - iii. Environmental Health and Safety Subcommittee (EHSS)

Section: Amendments to the Bylaws

Should we say must be approved by a majority vote or a vote.

- Amendments to the Bylaws must be approved by a vote of the Committee/Subcommittee voting membership as defined in the membership section.

It was motioned to approve the by-laws, second to approve the by-laws. The by-laws were approved by the University Life Committee.

Motion to adjourn meeting.

Respectfully submitted,

Debbie Williams

Created on May 7, 2024