

# University of Houston Clear Lake

To: Dr. Richard Walker; President

Dr. Tina Powellson; Vice President for Student Affairs

Via: David A. Rachita; Dean of Students and SFAC Advisor

From: Falisha Lehman; Interim Student Fee Advisory Committee (SFAC) Chair

CC: Student Fee Advisory Committee Members

All Fee Funded Units

Date: January 31, 2024

Re: SFAC Funding Priorities Ranking/Rationale for FY25

## **I. General Process and Considerations**

The FY2024 SFAC conducted budget hearings for fee funded units within the Division of Student Affairs (DSA) on **Friday, October 27, 2023**. Deliberations were held on **Wednesday, November 8, 2023**.

SFAC was provided with enrollment projections for Fall 24 and Spring 25 with Summer 2023 actuals from the Budget Office to support the committee in actualizing a reasonable baseline budget for FY25.

SFAC deliberated over three key questions:

1. Student Service Fee Increase – The VPSA recommended making a 10% increase, which would result in an effective \$4.41 per credit hour increase, capped at \$291.06 (6 SCH). Rationale was based on an estimated 5% enrollment decline from FY23.
2. Budget Reauthorizations – Fee Funded Departments within DSA made requests for budget reauthorizations.
3. One-Time Fund Requests – Fee funded departments and student organizations made one-time funding requests for FY2025.

Summary of Reasonings:

Recognizing UHCL's distinction as a Minority Serving Institution and Hispanic Serving Institution, SFAC is concerned about the impact rising fees have on current and prospective students of UHCL. SFAC is committed to advocating for UHCL to remain focused on offering affordable tuition and fees while preserving programs and services to enhance a holistic student experience that supports all UHCL students from acceptance to graduation. SFAC recommends the University conduct surveys to better understand the extent to which students are experiencing financial barriers to ensure equitable access to education remains available for all students at UHCL, regardless of their economic background.

SFAC encourages the University to continue to support student's ability to remain enrolled at UHCL by maintaining measurable initiatives created to offer financial opportunities to assist students unable to meet current tuition and fee rates. By implementing financial initiatives such as increasing scholarship opportunities, extending bookstore waivers, extending on-campus housing grants, and offering hybrid and online courses to accommodate students with limited flexibility due to work or parental responsibilities, the University can further demonstrate its commitment to support the students of UHCL.

The average student employee wages at UHCL remained unchanged after the increase in Student Service fees for FY23 and FY24. Therefore, the student employment opportunities didn't offset the increased costs of attending UHCL. Additionally, many majors at UHCL do not offer internship opportunities, and few are offering paid internships, further highlighting the challenges students face in balancing ways to meet the expenses for higher education at current rates.

Though SFAC understands the positive impact student services and experiences have on student success rates, SFAC recommends UHCL exploring alternative methods to generate revenue for the University that extends beyond looking to continually raise tuition and fees as a go-to means to increase the operating budgets of the Fee Funded units within DSA. Further, SFAC discourages units removing programs and initiatives that units previously advocated as essential to their mission and vision for a better UHCL. Instead, SFAC would like to see units reimagine their programs and services using the resources they have been awarded.

With this in mind, SFAC expects that:

1. The University will analyze the student impact data it's been encouraged to collect to understand the degree to which the current state of the economy is directly impacting the students of UHCL and their ability to remain enrolled at UHCL before considering any subsequent fee or tuition increases in the future.
2. The University will remain mindful that student employment opportunities offer students an opportunity to enhance transferable skills needed for students to compete in a global economy and flexibility to work around class schedules. They do not offer livable wages, nor do they provide students with the ability to proactively respond to increased fees and tuition rates at current wage rates capped at 20-working hours per week during the long semesters. However, scholarships and waivers do help!
3. The University will expand outreach strategies that include casting a wider net to prospective students and foster connections with community colleges to encourage students to select UHCL as the next step in their pursuit of higher education. However, it's important to be patient as enrollment increases will not manifest overnight.
4. All Fee Funded units within DSA present tangible evidence of maximizing resources to demonstrate financial responsibility before requesting additional funding from SFAC.
5. All Fee Funded units within DSA will prioritize fiscal responsibility with the Student Service Fees units are entrusted to govern and all units will provide SFAC with tangible proof that the unit actively pursued grant writing opportunities (when applicable) to secure additional financial support and reviewed current budgets to identify areas to be reprioritized or re-envision before requesting additional finances from SFAC.

SFAC's intention for the next funding request cycle is for all Fee Funded units within the Division prepare qualitative and quantitative data gathered from a diverse pool of **UHCL students over several different events**. Data should be gathered in an effort to support the committee in obtaining a better understanding of what transformational impact key programs and services offered by each respective unit has on the average

UHCL student, going beyond transactional attendance numbers, specifically identifying how each unit supports student success with intentionality.

With that said, SFAC is comfortable supporting each Student Affairs unit's initiatives and has outlined below which funding requests are recommended by the committee. As units prepare for future budget hearings, SFAC encourages units to understand that one-time funding and base budget funding are not one in the same and SFAC will not always be available to bail units out with one-time funds to cover expenses that should have been properly budgeted with base funding. Still, SFAC wishes to extend its gratitude for the time, effort, and energy each unit continues to pour into the University to enhance the student experience at UHCL. SFAC is proud to report that the committee is recommending funding to be awarded to a large majority of the units' one-time requests for FY25.

**In deliberations, significant themes and areas of concern emerged for SFAC throughout the decision-making process.** These included:

- *SFACs commitment to ensure that students are supported with adequate resources to meet their physical, mental, and social needs*
- *To ensure student service fees don't become excessive and overburden the average student thus preventing them from being able to engage in the resources and services the fees are intended to finance*
- *A desire that departments routinely review their budgets to maximize resources so that they can provide the students of UHCL with experiences which are expected at a traditional, four-year university*
- *Questions arose about the use of lapsed salary dollars not returned to SFAC as unspent dollars which the data reflects as excessive*
- *Additional outreach was requested from select departments following budget hearings to determine where lapsed salary funds not returned to SFAC as unspent dollars were reallocated*
- *Per follow up correspondence received from unit directors, lapsed salary funds not returned to SFAC as unspent funds to be redistributed through SFAC are often used arbitrarily at the sole discretion of the unit director*
- *SFAC raised concerns about income-generating units' lack of transparency during budget hearings, specifically not identifying all sources of income available to the unit without direct inquiry, resulting in a lack of full scope analysis of the units' actual financial status when evaluating the operating budget*
- *The committee's desire to support students and amplify student voices and concerns when deciding how to allocate limited financial resources remains the primary goal of SFAC*
- *SFACs focus on unit needs over Fee Funded Departments' wants, and the importance of distinguishing between base-funding and one-time funding requests to avoid misusing one-time funds as band-aid solution*

## **II. Student Service Fee Rate Schedule**

Although the Budget Office provided data regarding FY25 Current Assumptions which anticipates revenue based on an increased headcount of 0, 1 and 2 percent, SFAC chose not to assume any new revenue based on FY24 headcount/SCH declines and uncertainty for FY25. Furthermore, SFAC was instructed not to consider base funding requests from individual units. Therefore, the committee only made recommendations for one-

time fund allocations using only the portion of the one-time dollars allocated to SFAC from the one-time dollars that were actually returned to SFAC.

### **Current Fee Rate for Fall/Spring/Summer FY24**

Per Credit Hour: \$44.10

Students enrolled in 6 hours or more: \$264.60 per student

Total Revenue Projected: FY24 - \$4,945,431

### **Proposed Fee Rate for Fall/Spring/Summer FY25 (No Change)**

Per Credit Hour: \$44.10

Students enrolled in 6 hours or more: \$264.60 per student

Total Revenue Projected: \$5,034,340

One Time Funding Balance Available FY2025 - \$200,000.00

Based on sound financial practice, the Division of Student Affairs maintains a reserve fund of student fees to be prepared for unforeseen circumstances. This allows the Division to be able to respond to the unexpected without direct impact to services and opportunities for students. At the end of each fiscal year, student fee budgets are swept and used for addressing enrollment-based deficits and/or projections, identified critical needs, and consideration of funding requests. For this year, based on the aforementioned strategies, SFAC was entrusted to recommend the reallocation of \$200,000 of unspent funds returned to the committee as one-time funding allocations. In addition, SFAC was given approval to recommend spending above \$200,000, if a strong need was identified.

## **III. Funding Decisions for FY25**

### **A. Student Service Fee Increase – Denied**

By unanimous vote, SFAC decided NOT to increase the Student Service fee by the requested 10% as requested by the VPSA or any percentage increase.

The Student Service Fee was raised in FY23 and FY24 by 5% to support Fee Funded units within DSA and add capital to the DSA staff merit pool. SFAC has concluded that it is not in the best interest of UHCL students to receive a third consecutive increase in their fees following a national economic crisis from which many UHCL students are still navigating. SFAC understands that students are experiencing decreased disposable incomes due to inflation and SFAC does not support creating any additional unfair financial barrier for students in pursuit of higher education goals.

## B. One-Time Fund Requests

Of a total of 29 requests for FY2025, SFAC voted by consensus to one-time fund 15 initiatives. SFAC was allocated \$200,000.00 in available funds and recommended funding \$250,304 (NOTE: The VPSA gave SFAC the option of going over the initial 200k goal).

### Approved Requests in Priority Order

#### 1. Anthology Engage One-Year Software Renewal (OSIL)

Requested FY25 - \$29,164

Approved FY25 - \$29,164

Base Budget for FY25: Reauthorized [**\$738,145**]

SFAC has approved the Anthology Engage Renewal for FY25, as Get Involved is the main hub of student activity on campus. The committee recognizes the value of Anthology Engage in enhancing student engagement and believes its full utilization can benefit all DSA units. By actively using the platform, units can gather valuable data that can better support their budget requests in future hearings. SFAC encourages all units to maximize the benefits of Anthology Engage as they strive to best serve the campus community. The expense is recommended has for FY25 funded as a top priority by SFAC.

#### 2. Point and Click Electronic Health Record System (Health Services)

Requested FY25 - \$29,500

Approved FY25 - \$29,500

Base Budget for FY25: Reauthorized [**\$371,175**]

SFAC appreciates the Department's financial stewardship and transparency in trying to hold the unit together without adequate funding. SFAC acknowledges the Department's ineffective record-keeping system and recommends funding for a point-and-click system. SFAC acknowledges the challenges the department has experienced due to limited resources and fully recommends investing in a modernized system that will bring the unit up to date with best practices for healthcare professionals, ensure accurate and accessible records are maintained, and improved operational efficiency.

#### 3. Hawk Pantry (CSAC)

Requested FY25 - \$18,000

Approved FY25 - \$18,000

Base Budget for FY25: **Reauthorized [\$368,098]**

It is recommended that we fund at the same rate requested as CSAC has already minimized their pantry offerings to students to remain fiscally responsible. SFAC fully supports ensuring the basic needs of all UHCL students are prioritized. SFAC was impressed with the unit's unique style of

presentation. However, SFAC would also like to hear from the presenters in person at future budget hearings. SFAC recognizes the importance of finding alternative sources of funding to support program initiatives and ensure that students are not burdened with additional costs. By partnering with the Houston Food Bank, other units can learn from this successful example and explore similar collaborations to secure financial resources in place of cutting programs. Moreover, SFAC acknowledges the significant achievement of CSAC in securing a \$900,000 grant, which will further empower the unit to pursue its mission. SFAC encourages the unit to continue proactive grant writing efforts and collaborative opportunities. Given these accomplishments, SFAC is dedicated to recommending the unit receive the necessary funding to address the unit's HAWK Pantry expense.

#### **4. Psychiatry Increased Funding (Counseling)**

Requested FY25 - \$24,000

Approved FY25 - \$24,000

Base Budget for FY25: Reauthorized [\$936,961]

SFAC agrees to recommend funding this request as Psychiatric accessibility for the students of UHCL was ranked as a high priority within the committee. However, the amount of reallocated budget with which SFAC has been given approval to recommend for funding reallocations is extremely limited. The ongoing request to SFAC from Counseling Services requesting one-time dollars to address UHCL students' mental health needs since the pandemic, continues to absorb a significant portion of SFAC's resources. To ensure proper use of these funds, the unit must explore alternative funding sources through the plethora of grant opportunities available and look to reallocate budgetary resources before seeking additional funding from SFAC in subsequent budget hearings.

SFAC wishes to advise the unit that the committee is uncomfortable with continuing to provide one-time funds for employee wages, particularly multiple years in a row. A Base-funding request would be the proper request for this request. However, the committee does understand that we are not in a Base Funding year and therefore the unit was unable to request additional Base-funding. With that said, there is no clear indication that Base Funding opportunities are on the horizon – therefore, the unit must begin to plan alternative ways to meet this funding need that goes beyond band-aide solutions offered through SFAC one-time funding requests CMH should seek grants offering multiple years of financial assistance to help the unit supplement the costs of this expense. In the end, SFAC thought the urgency of this request merited the additional support that SFAC was able to recommend through approving their fund request.

#### **5. Psychologist Doctoral Level Supplemental Salary (Counseling)**

Requested FY25 - \$26,280

Approved FY25 - \$26,280

Base Budget for FY25: Reauthorized [\$936,961]



SFAC approves funding for student leaders' professional development. This summer the students traveled to Denver, CO for the annual NACA programming conference. Students engaged in workshops with other student leaders and brought back valuable skills and lessons to UHCL following their summer away. Their commitment to personal and professional growth was evident in their budget presentation. Attending professional development enhances leadership skills and benefits other students at UHCL.

## **9. Professional Development Funding (Campus Activities Board)**

Requested FY25 - \$10,000

Approved FY25 - \$10,000

Base Budget for FY25: **Reauthorized [\$2,000.00]**

SFAC approves funding for student leaders' professional development. This summer the students reported traveling to Denver, CO for the annual NACA programming conference. Students reported engaging in workshops with other student leaders and feeling fired up to bring back valuable programming initiatives, new marketing and recruitment ideas, and other valuable lessons to UHCL following their summer in Colorado which would not have been made possible for many without the authorized budget to cover their travel, registration, lodging, and other material expenses. Their commitment to personal and professional growth was evident in their budget presentation. SFAC is agreeable that attending professional development opportunities enhances leadership skills that benefit the student leaders and the UHCL community as a whole.

## **10. Professional Development Funding (Student Government)**

Requested FY25 - \$10,000

Approved FY25 - \$10,000

Base Budget for FY25: Reauthorized [\$22,500.00]

SFAC approves funding for student leaders' professional development. This summer the student leaders in SG also traveled to Denver, CO for the annual NACA programming conference. Students engaged in workshops related specifically to Student Government with other students holding office in Student Government at their respective campus. The students brought back valuable skills and lessons to UHCL following their summer conference which the students expressed has better prepared them to understand their roles as advocates for the students of UHCL. Their commitment to personal and professional growth was evident in their budget presentation. SFAC supports the student leader of SG continuing to attend professional development conferences as they strive to grow as student leaders entrusted to advocate for an on behalf of the students of UHCL.



### **11. Parking Passes (Student Government)**

Requested FY25 - \$360

Approved FY25 - \$360

Base Budget for FY25: Reauthorized [\$22,500.00]

The expense is recommended for approval by SFAC. Parking Passes are a nominal expense that SFAC finds supports and incentivizes the current executive council and onboarding efforts for new executive-level student leaders. SFAC is agreeable that offering campus parking spaces is a bonus for the student leaders that provides convenience and saves them time. As executive-level student leaders, SFAC further agrees it is a nominal expense to support the students feeling valued for the work they do to advocate on behalf of the UHCL students and amplify their student concerns. Lastly, preferential parking demonstrates their role as prestigious positions that are valued by the institution.

### **12. Officer Scholarship Increase (Hawk Spirit Traditions Council)**

Requested FY25 - \$17,272.50

Approved FY25 - \$12,000(Partially Funded)

Base Budget for FY25: Reauthorized [\$15,000.00]

SFAC supports increasing officer scholarships and recommends partial approval for funding requests. Student leaders are crucial for successful fee-funded groups and student programming initiatives. However, SFAC advises student leaders that leadership stipends are not part-time employment. Part-time employment involves students receiving compensation for their services at an agreed hourly rate. Student leader stipends are dispersed with the main objective being personal and professional leadership development, not part-time employment. A stipend should not equate to an hourly wage, as it would require modifying and reevaluating the payment process, which is outside SFAC's scope.

### **13. Officer Scholarship Increase (Campus Activities Board)**

Requested FY25 - \$17,272.50

Approved FY25 - \$12,000(Partially Funded)

Base Budget for FY25: Reauthorized [\$2,000.00]

SFAC supports increasing officer scholarships and recommends partial approval for funding requests. Student leaders are crucial for successful fee-funded groups and student programming initiatives. However, SFAC advises student leaders that leadership stipends are not part-time employment. Part-time employment involves students receiving compensation for their services at an agreed hourly rate. Student leader stipends are dispersed with the main objective being personal and professional leadership development, not part-time employment. A stipend should not equate to

an hourly wage, as it would require modifying and reevaluating the payment process, which is outside SFAC's scope.

#### **14. Officer Scholarship Increase (Student Government)**

Requested FY25 - \$17,272.50      Approved FY25 - \$12,000(Partially Funded)

Base Budget for FY25: Reauthorized [\$22,500.00]

SFAC supports increasing officer scholarships and recommends partial approval for funding requests. Student leaders are crucial for successful fee-funded groups and student programming initiatives. However, SFAC advises student leaders that leadership stipends are not part-time employment. Part-time employment involves students receiving compensation for their services at an agreed hourly rate. Student leader stipends are dispersed with the main objective being personal and professional leadership development, not part-time employment. A stipend should not equate to an hourly wage, as it would require modifying and reevaluating the payment process, which is outside SFAC's scope.

#### **15. Extended Orientation/Hawk Launch (Orientation and New Student Programs)**

Requested FY25 - \$37,000      Approved FY25 - \$15,000(Partially Funded)

Base Budget for FY25: **Reauthorized [\$229,235]**

The committee recommends partial funding for the Hawk Launch Program's pilot program, focusing on the development and growth of first-year students. SFAC suggests more evaluative data on the initiative's impact and encourages the unit to seek out how costs can be split between other campus partners. SFAC would like the unit to approach this initiative in collaboration with campus partners like HLI, CSAC, and Student Success Center. The committee was also left perplexed by the overnight increase in the initial request from \$13,000 to \$37,000 and urges the unit to thoroughly research their requests and develop a clear vision on actual costs before submitting a funding request to SFAC. The committee encourages reviewing these suggestions before revisiting this specific budget request in future years.

## **Denied Requests in Priority Order**

### **1. Senior RN 0.5 FTE (Health Services)**

Requested FY25 - \$43,560

Approved FY25 - 0

Base Budget for FY25: Reauthorized - see above

SFAC appreciates the Department's financial stewardship. SFAC appreciates the departments transparency about the ineffective components of their current operating budget. At this time, SFAC would recommend the unit to be returned with evidentiary data that reflects the need to add an additional staff member. SFAC requests that units not request one-time dollars to fund staff salary. Staff salaries should be allocated through base budgets.

### **2. Additional Officer Scholarships (Activities Funding Board – AFB)**

Requested FY25 - \$13,042.50

Approved FY25 - 0

Base Budget for FY25: N/A

Student leaders are essential to the operations of a successful fee-funded group. However, at this time the current budget is insufficient to meet all requests for funding. SFAC felt that a better allocation of the limited resources the team was entrusted to recommend for one-time discernments was better allocated being divided to the other three student leader stipends and increasing their stipends after hearing firsthand from the students in these roles. SFAC encourages AFB to limit the number of hearings offered during the long semesters and to bring back qualitative data in FY26 on how the number of hearings impact RSOs ability to request funding with verifiable UHCL student satisfaction surveys. SFAC supports AFB student leaders being paid but did not have adequate resources to disperse money to this unit. The unit is encouraged to return following their pilot year to revisit their funding request. Following a pilot year where funding is allocated from the units' base budget, AFB encouraged SFAC funds to be designated to officer scholarships, if the allocation of officer scholarships prevents RSOs from access to additional funds. AFB is advised to limit opportunities for accepting funding requests to monthly hearings, no more than 2-3 times a long semester during their pilot year and return to SFAC to discuss any impact limited hearings had on the RSOs. For four student leaders, the recommended funding for officer scholarships would be paid in installments, per team member, at the end of each long semester and at the end of the summer if approved in future years.

### **3. Programming/Event Allocation Budget (Activities Funding Board – AFB)**

Requested FY25 - \$25,500

Approved FY25 - 0

Base Budget for FY25: NA (Note: \$22,500 to be transferred from SG)

Student Services Fee's should be reallocated back to the student body when possible. SFAC is agreeable to creating opportunities for all RSOs to have access to funding assistance for the programs and services that enhance the student experience for UHCL students. However, increasing the allocation budget when no record was presented during the budget hearings that the current budget has been exhausted would likely lead to unused dollars being returned at the end of the fiscal year which could have been better allocated to a deserving unit during the fiscal year. In the future, SFAC encourages this team to return to SFAC if the current budget is insufficient to meet the needs of the student-programing initiatives for the UHCL RSOs.

#### **4. Togetherall Peer Support Platform (Counseling)**

Requested FY25 - \$24,750

Approved FY25 - 0

Base Budget for FY25: Reauthorized - see above

Given the limited funding at our disposal and the fact that SFAC has recommended funding two staff positions within this Department, SFAC has decided not to recommend the funding of this software platform request. SFAC is confident that the team can collectively research and seek out grant opportunities to support the funding of this software platform, which the team reported has been previously done. Unfortunately, the team reported no efforts were made to renew the grant and instead once grants expired, no back up plan was in place to fund this expense. Additionally, recurring software expenses should be allocated in a unit's M&O budget. Requesting one-time funds should be limited to a pilot season for technical/software expenses. SFAC encourages the unit to look into their base budget to reallocate funds if they wish to pursue this initiative. Unfortunately, the data presented did not warrant this funding request to be prioritized during this budget cycle. Collaborating with other departments and organizations within the University can also support some of the units programming initiatives at a fraction of the cost to alleviate strain on SFAC's resources and create a more sustainable financial model for Counseling Services.

#### **5. Programming Budget Increase (Hawk Spirit Traditions Council)**

Requested FY25 - \$8,000

Approved FY25 - 0

Base Budget for FY25: Reauthorized - see above

The committee is unable to recommend increasing the programming budget for HSTC at this time. While the committee recognizes the importance of hosting spirit and tradition centered events, the committee cannot provide the full or any partial funding request at this time due to budgetary constraints. However, the committee firmly believes that the initiative has an adequate amount of funds to continue producing event programs and SFAC appreciates and values the work of the student leaders in curating quality programs and events intended to enhance the student experience for UHCL students.

## **6. Special Events and Meetings (Student Government)**

Requested FY25 - \$6,000

Approved FY25 - 0

Base Budget for FY25: Reauthorized - see above

Student Government reported difficulties in growing its team, especially its senate during budget hearings. SFAC supports the unit having an increased programming budget to enhance its programming efforts. However, the committee is unable to recommend increasing the programming budget for SG at this time due to budgetary constraints. SG is recommended to continue collaborating with UHCL Departments and RSOs an requesting units to contribute food and beverage sponsorships when hosting SG general assembly meetings. SFAC encourages SG to invite each department to sponsor at least one meeting over each long semester, and to consider encouraging future senators to seek out sponsorships when planning future town halls.

## **7. Uniforms (Campus Activities Board)**

Requested FY25 - \$2,000

Approved FY25 - 0

Base Budget for FY25: Reauthorized - see above

SFAC supports the purchase of uniforms for UHCL student leaders. SFAC is agreeable that they enhance professionalism, brand recognition, and create a cohesive team look. SFAC recommends reallocating base funds to cover the expense and suggest replacing Fee-funded uniforms gradually over time. If the team is unwilling to reallocate funds, SFAC recommends requesting a smaller amount to cover uniform costs in the future. Although funding is agreeable to SFAC to fund this request in part, due to the urgency of other unit needs, this request did not warrant SFAC recommending funding this request for FY25.

## **8. Window Wrap and Video Conferencing (Pearland Student Affairs)**

Requested FY25 - \$18,850

Approved FY25 - 0

Base Budget for FY25: Reauthorized - \$50,546

SFAC request data on the UHCL students actually using this space. Without that data, SFAC did not feel comfortable prioritizing a luxury cosmetic upgrade to this space. The unit is recommended to return to SFAC with usage data.

## **9. Delta Sports Complex Court Improvement (Campus Rec and Wellness)**

Requested FY25 - \$71,200

Approved FY25 - 0

Base Budget for FY25: Reauthorized - \$142,231

The budget presentation did not include utilization numbers. SFAC is uncomfortable funding an improvement expense at this level without data that illustrates the number of UHCL students that would benefit from the expense. The unit is advised to gather feedback from a diverse pool of UHCL students on their desire for this infrastructure expense to be funded with student service fees. Additionally, the unit is encouraged to explore grant writing opportunities to secure additional funding. Further, conducting a thorough cost-benefit analysis for a revenue generating unit that currently receives two separate line items of student service fee income will provide SFAC with a clearer understanding of the potential financial impact and long-term benefits of investing additional student service fees in this infrastructure.

## **10. Promotional Items (Student Government)**

Requested FY25 - \$5,000

Approved FY25 - 0

Base Budget for FY25: Reauthorized - see above

SFAC was not agreeable that this request merited one-time funding. Student Government is encouraged to use their base budget to fund this recurring expense. SFAC has limited resources, and this request was ranked extremely low when the committee ranked funding requests in order of priority.

## **11. Uniforms (Student Government)**

Requested FY25 - \$2,000

Approved FY25 - 0

Base Budget for FY25: Reauthorized - see above

SFAC supports the purchase of uniforms for UHCL student leaders. However, SG's current uniform inventory was not disclosed during budget hearings, limiting SFAC's recommendation for additional uniforms. SG is advised to inventory their current uniform supply and provide hard figures in a future budget hearing. SFAC is not comfortable financing uniform expenses for SG at this time. It is crucial for SG to provide concrete information about their current inventory and future needs and develop a clear plan for onboarding new team members as the current team at the time of the budget hearing consisted of only three student leaders with the student senate on an extended hiatus.

## **12. Uniforms (Hawk Spirit Traditions Council)**

Requested FY25 - \$2,000

Approved FY25 - 0

Base Budget for FY25: Reauthorized - see above

SFAC supports the purchase of uniforms for UHCL student leaders. SFAC is agreeable that they enhance professionalism, brand recognition, and create a cohesive team look. SFAC recommends reallocating base funds to cover the expense and suggest replacing Fee-funded uniforms gradually over time. If the team is unwilling to reallocate funds, SFAC recommends requesting a smaller amount to cover uniform costs in the future. Although funding is agreeable to SFAC to fund this request in part, due to the urgency of other unit needs, this request did not warrant SFAC recommending funding this request for FY25.

## **13. SFAC Operational Budget (SFAC)**

Requested FY25 - \$1,000

Approved FY25 - 0

Base Budget for FY25: NA – Does not exist

SFAC is not agreeable to set aside \$1000.00 of available one-time funding dollars for SFAC committee meeting lunches, refreshments, and meeting supplies. SFAC views these expenses recurring expenses that could be included in the divisional base budget and reduced to a more nominal overall amount. This approach would ensure that the one-time allocation funds can be used for other deserving requests that merit additional support.

## **14. Office Furniture (Student Publications)**

Requested FY25 - \$5,000

Approved FY25 - 0

Base Budget for FY25: Reauthorized \$148,522

SFAC recommends Student Publications converse with campus partners about their desire to upgrade their conference table, to determine if other units currently upgrading their offices have furniture that Student Publications can repurpose for their intended needs. The unit should research a more cost-effective conference table option. SFAC is not comfortable using one-time dollars on this request. The importance of other requests outranked this request for FY2025.

SFAC FY25 Funding Requests and Recommendations; FY25 Reauthorizations UHCL			
FY24 SSF \$44.10 SCH; \$264.6 Max			
Unit/Department	25 One-Time Request	25 One-Time Recommended	25 Base Reauthorization
<b>Activities Funding Board (AFB)</b>			0
Officer Scholarship/Stipend	13,043	0	
Programming/Event Allocation	25,500	0	
<b>Total</b>	38,543	0	
<b>CAB (Campus Activities Board)</b>			2,000
Professional Development	10,000	10,000	
Officer Scholarship/Stipend	17,273	12,000	
Uniforms	2,000	0	
<b>Total</b>	29,273	22,000	
<b>Career Services</b>	0	0	604,437
<b>Total</b>	0	0	
<b>Counseling Services</b>			936,961
Psychiatry Increased Funding	24,000	24,000	
Psychologist Doctoral Level Supplemental Salary	26,280	26,280	
TogetherAll Peer Support Platform	24,750	0	
<b>Total</b>	75,030	50,280	
<b>Dean of Students</b>	0	0	637,099
<b>Total</b>	0	0	
<b>Center for Student Advocacy and Community</b>			586,426
Hawk Pantry	18,000	18,000	
<b>Total</b>	18,000	18,000	
<b>Health Services</b>			371,175
Point and Click/EHRS	29,500	29,500	
Senior RN 0.5 FTE	43,560	0	
<b>Total</b>	73,060	29,500	



<b>HSTC (Hawk Spirit &amp; Traditions)</b>			15,000
Professional Development	10,000	10,000	
Officer Scholarship/Stipend	17,273	12,000	
Programming Budget Increase	8,000	0	
Uniforms	2,000	0	
<b>Total</b>	37,273	22,000	
<b>Office of Military &amp; Veterans Services</b>	0	0	77,099
<b>Total</b>	0	0	
<b>Orientation &amp; New Student Programs</b>			229,235
Extended Orientation/Hawk Launch	37,000	15,000	
<b>Total</b>	37,000	15,000	
<b>Pearland</b>			50,546
Window Wrap	18,850	0	
<b>Total</b>	18,850	0	
<b>Publications</b>			148,552
Office Furniture	5,000	0	
<b>Total</b>	5,000	0	
<b>Rec &amp; Wellness Center</b>			142,231
Delta Sports Complex Court Improvement	71,200	0	
<b>Total</b>	71,200	0	
<b>SG (Student Government Assn.)</b>			22,500
Professional Development	10,000	10,000	
Parking Passes	360	360	
Officer Scholarship/Stipend	17,273	12,000	
Special Events/Meetings Budget	6,000	0	
Uniforms	2,000	0	
Promotional Items	5,000	0	
<b>Total</b>	40,633	22,360	

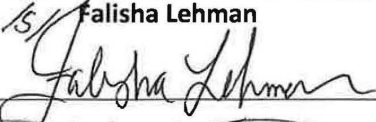



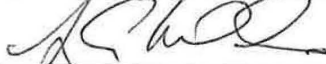
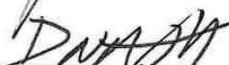
<b>SFAC</b>			0
Operational Budget	1,000	0	
<b>Total</b>	1,000	0	
<b>Student Involvement &amp; Leadership</b>			738,145
<b>Anthology</b>	29,164	29,164	
<b>Total</b>	29,164	29,164	
<b>VPSA (Divisional Suite Operations)</b>			374,268
Weeks of Welcome	40,000	20,000	
Student Wages	22,000	22,000	
<b>Total</b>	62,000	42,000	
<b>GRAND TOTAL</b>	<b>536,025</b>	<b>250,304</b>	<b>4,935,674</b>

Grid for Final Report

Student Fees Advisory Committee

Recommendations/Report Approval

DATE

NAME	SIGNATURE
Falisha Lehman Student Government Representative Interim Student Chair	15/ Falisha Lehman 
Kimberly Lara Student Government Representative	
Kennedy Ezeani Student Government Representative	
Andres Rodriguez Student Government Representative (Graduated)	—
Michael LaCourt Student Government Representative (Resigned)	—
Kent Divoll Faculty Representative	
Jason Murasko Faculty Representative	
Dillon Nash Staff Representative	
Rosie Pineda Staff Representative	