

Faculty Senate

Meeting Minutes

April 5, 2023 / Bayou 1313 & Zoom / 1:00-3:00 p.m.

Senators

Present: Anne Anders, Sheila Baker, Yvette Bendeck, Amber Brown, Stephen Cotten, Soma Datta, Kimberly Dodson, Neal Dugre, Leticia French, Kathleen Garland, Shanna Graves, Vicky Gu, Youssef Hamidi, Rebecca Huss-Keeler, Daniel Imrecke, Preeti Jain, Lorie Jacobs, Angela Kelling, Dorothy Kirkman, Isabelle Kusters, Renée Lastrapes, Timothy Michael, Jeff Mountain, Janice Newsum, Leroy Robinson, Nicholas Shaman, Yi Su, Christine Walther, Omah Williams-Duncan, Paul Withey, Michael Wu,

Absent: 5

Administrative Guests: Karen Alexander, Robert Bartsch, David Brittain, Mark Denney, David Garrison, Kara Hadley-Shakya, Lee Hilyer, Heather Kanenberg, Kathryn Matthew, Christopher Maynard, Veronica Ortiz, Tim Richardson, Glenn Sanford, Terry Sheppard, Porcha Stampley, Edward Waller

Next meeting: May 3, 2023 / Zoom or B1313

Call to Order – Dr. Walther

1:00 p.m.

Approval of Faculty Senate minutes – Dr. Walther

Minutes were approved as submitted.

Provost’s Office Report – Dr. Maynard

Updates were provided on the Legislative Session, which included status of budget requests and bills that are being monitored. Questions on faculty recruitment and the tenure bill were discussed.

Admissions Recommendations – Dr. Maynard

A review of the workgroup recommendations, rationale, and data were provided to Senate. Questions and discussions occurred over the proposed recommendations, including impacts on students and timeline.

Ad Hoc UG Admission Workgroup Recommendations

Vote: 28 Yea; 0 Nay; 1 Abstain

Additional questions on admissions dates, deadlines, late registration, and student and faculty impacts were addressed.

[Committee Reports are attached. There was discussion about the committee reports as follows:](#)

Senate Committee Report – Teaching & Research – Dr. Anders

Nothing to add to the report. No questions were asked.

Senate Committee Report – Budget & Facilities – Dr. Brown

Summer Pay Policy - Dr. Maynard is waiting for the faculty representatives to start the workgroup meetings.

Faculty Salary Pay Plan

Vote: 22 Yea; 0 Nay; 3 Abstain

Senate Committee Report – Curriculum – Dr. Lastrapes

Master of Science in Nursing Education and Leadership

Suggestions for clarity were provided. Questions on the status of teaching out BSN and outcomes of MSN not performing as expected occurred.

Vote: 29 Yea; 0 Nay; 0 Abstain

Senate Committee Report – Faculty Life – Dr. Dugre

A review of the report was provided. Questions over flexibility and effects on the upcoming cycle and COVID extensions occurred.

Senate Committee Report – Governance – Dr. Withey

Nothing to add to the report. No questions were asked.

Shared Governance Reports – Drs. Kelling, Huss-Keeler, and Michael

- University Life – Dr. Kelling
A review of the report was provided. No questions were asked.
- Facilities & Support Services – Dr. Huss-Keeler
A review of the report and additional clarifications were provided. Questions about Gender Neutral restrooms and faculty involvement in planned construction, updates about space usage from locker removal, and possible additions of charging stations for automobiles occurred.
- Planning and Budget – Dr. Michael
A review of the report was provided. Faculty were encouraged to review the proposals. Mr. Denney clarified that a specific initiative for pay increase is not listed because it is being developed centrally at the request of President Walker. No questions were asked.

Center for Faculty Development – Dr. Bartsch

Executive Director Search – Committee has been formed. The goal is to bring candidates during the 2nd week of May, while faculty are still on campus.

QEP Showcase – April 28th from 2:00-3:30 in Neumann Library Active Learning Classroom

End of Semester events:

CFD Potluck has been moved from fall to the end of spring.

Writing Retreat – May 17th – 18th

SoTL Workshop – May 19th

Summer Reading Groups – CFD will sponsor two reading groups (Common Reader and DEI Summer Reading).

Just Lunch – Faculty are encouraged to join their peers for lunch tomorrow in Atrium 1.

New Business

A request to explore an anti-bullying policy not covered under Title IX was presented. Discussion of possible starting points occurred.

A request was made for a status on the progress of eliminating Friday classes. Discussion on expanding class options and possible adjustments that could be made occurred.

Announcements – Dr. Walther

Elections – numerous elections are occurring. Faculty are encouraged to check emails providing information on elections and to vote.

Call for Adjournment – Dr. Walther

2:10

UHCL Faculty Senate
Committee Reports- April 2023

<i>Faculty Senate Committees</i>
Teaching & Research Committee- Gene Shan, Chair
<ul style="list-style-type: none">▪ Had an open discussion about study abroad programs with Dr. Schonberg from the Office of Global Learning and Strategy and Drs. Woldu, Chandra, Howard, and McMullen<ul style="list-style-type: none">• Many of the issues discussed need to be addressed by administration<ul style="list-style-type: none">○ A workgroup may need to be formed to address the issues▪ Continuing to work with OIT on the information that will be provided on the course evaluation website and updating the teaching and research webpages▪ Began discussing recommended definitions and changes for teaching modalities and revisions to the Academic Appeals Policy▪ Continuing to investigate options to change the scheduling grid to include Monday/Wednesday classes
Budget & Facilities Committee- Amber Brown, Chair
<ul style="list-style-type: none">▪ Received no additional feedback from faculty about the Faculty Pay Plan<ul style="list-style-type: none">• Faculty Senate will vote on the Pay Plan at the April meeting▪ Informed that the Summer Pay Policy is an HR policy instead of an Academic Affairs policy<ul style="list-style-type: none">• A proposal has been made to create a Summer Workload Policy workgroup, and the revised Summer Pay Policy would be included in the Summer Workload Policy
Curriculum Committee- Renee Lastrapes, Chair
<ul style="list-style-type: none">▪ Passed the Master of Science in Nursing Education and Leadership<ul style="list-style-type: none">• Dean Sanford and Dr. Alexander will be at the Faculty Senate meeting to answer questions▪ Dana Gazda provided updates about credit bearing certificates<ul style="list-style-type: none">• The colleges have agreed to naming conventions, including the name of the course of study and whether the certificate is graduate or undergraduate<ul style="list-style-type: none">○ Certificates will appear on transcripts• Has received training to build advising plans in PeopleSoft, with a tentative start date of Fall 2023• Beginning in Fall 2023, students will do all certificate requests through academic advisors<ul style="list-style-type: none">○ Programs should use the process they currently have in place until the new process is implemented• Still addressing issues with fees and requirements for some certificates
Faculty Life Committee- Neal Dugre, Chair
<ul style="list-style-type: none">▪ Worked with Heather Kanenberg to incorporate faculty feedback into the P&T Policy

<ul style="list-style-type: none"> • UH System Legal is requesting a change to the policy so that a faculty member who goes up early for tenure and is denied would not have an opportunity to be reviewed again
Governance Committee- Paul Withey, Chair
<ul style="list-style-type: none"> ▪ Restructuring and updating the Adjunct Faculty Handbook <ul style="list-style-type: none"> • Might be ready for the May Faculty Senate meeting
Shared Governance Committees
University Life Committee- Angela Kelling, Chair
<ul style="list-style-type: none"> ▪ Approved renewal of the Campus Carry Policy with format changes ▪ Approved revisions to the Alternative Work Arrangements Policy, Discipline and Dismissal of Regular Staff Employees Policy, Recruitment, Job Posting and Selection Policy, and Reduction in Force of Regular Staff Employees Policy ▪ Discussed possible faculty and staff rates for the Rec and Wellness Center ▪ Had a first read for the Flyer Posting Policy
Facilities & Support Services Committee, Becky Huss-Keeler, Chair
<ul style="list-style-type: none"> ▪ Mr. Denney reviewed Part III of the existing master plan and responded to questions ▪ Wayfaring Subcommittee did not meet but will be reviewing signage and renumbering rooms, especially in Bayou, so they are sequential ▪ Mr. Denney gave an update on the Campus Construction Assistance Program (CCAP) <ul style="list-style-type: none"> • An architectural firm is being selected, then the programming phase will begin <ul style="list-style-type: none"> ○ CCAP will cover the biology lab renovations in Bayou and deferred maintenance in Bayou (e.g., office upgrades, security for classrooms) ▪ Initial drawings were completed for the Strategic Enrollment Management area in Bayou, which will house the Registrar and other admissions offices <ul style="list-style-type: none"> • There have been meetings with the architectural firm • President Walker wants to have the work completed over the summer • The proposal will go through shared governance for approval ▪ SAUS discussed the SEM moves and renovations and CCAP renovations ▪ Parking Subcommittee <ul style="list-style-type: none"> • The addition of parking for people with disabilities near STEM is complete • Another row of bollards will be installed in Lot D staff/visitor spaces near NOA • All campus lots were restriped during Spring Break <ul style="list-style-type: none"> ○ Some remaining areas on FMC, Police, Lot C, and repainting numbers in Lot A • Got a quote for 50 young saplings for Lot D island installation • Anyone having difficulty adding more than one car on the Parking website should contact Parking for assistance
Planning & Budget Committee- Tim Michael, Chair
<ul style="list-style-type: none"> ▪ March meeting will involve hearing budget proposals from the various offices of the university <ul style="list-style-type: none"> • Delayed the usual meeting to allow more time for presenters to gather their thoughts

- On 3/29 will hear about budget ideas from Academic Affairs (5 initiatives), Strategic Enrollment Management (5 initiatives), University Advancement (1 initiative), Administration and Finance (5 initiatives), University Compliance (1 initiative), Pearland Campus (2 initiatives), Strategic Partnerships (1 initiative), and Strategy and Transformation (3 initiatives)
- PBC is still collecting comments and questions regarding new spending requests
 - Will have a discussion and committee input before the April meeting (currently scheduled for 4/19)

