

Faculty Senate

Meeting Minutes

May 3, 2023 / Bayou 1313 & Zoom / 1:00-3:00 p.m.

### **Senators**

**Present:** Anne Anders, Sheila Baker, Yvette Bendeck, Stephen Cotten, Soma Datta, Neal Dugre, Leticia French, Kathleen Garland, Shanna Graves, Vicky Gu, Youssef Hamidi, Rebecca Huss-Keeler, Daniel Imrecke, Preeti Jain, Lorie Jacobs, Angela Kelling, Dorothy Kirkman, Isabelle Kusters, Renée Lastrapes, Timothy Michael, Jeff Mountain, Janice Newsum, Leroy Robinson, Nicholas Shaman, Gene Shan, Christine Walther, Omah Williams-Duncan, Paul Withey, Michael Wu

**Absent:** 6

**Guests-Senators:** Jennifer Arney Cuevas, Nelson Carter, Mohsen Daghooghi, Michelle Giles, Jennifer Grace, Nick Kelling, Ivelina Pavlova-Stout, Roberta Raymond, Lin Yi, Se-Hyoung Yi

**Administrative Guests:** Matt Aschenbrener, Robert Bartsch, David Brittain, Mark Denney, David Garrison, LeeBrian Gaskins, Kara Hadley-Shakya, Heather Kanenberg, Kathryn Matthew, Christopher Maynard, Veronica Ortiz, Joan Pedro, Tina Powellson, Tim Richardson, Glenn Sanford, Shreerekha Subramanian, Richard Walker, Edward Waller, Brice Yates

Next meeting: September 6, 2023 / TBD

### **Call to Order – Dr. Walther**

1:00

Dr. Walther welcomed the newly elected senators and the new VP of Strategic Enrollment Management Dr. Matt Aschenbrener and thanked them for attending the meeting.

### **Approval of Faculty Senate minutes – Dr. Walther**

Minutes were approved as distributed.

### **Provost's Office Report – Dr. Maynard**

Updates on the legislative session were provided, which included the budget and several higher education bills being tracked.

Annual Reviews – criteria are being revised by each college based on the revised Post-Tenure Review Policy. Each college is working to have something in place before the start of the fall semester.

No questions were asked.

[Committee Reports are attached. There was discussion about the committee reports as follows:](#)

### **Senate Committee Report – Teaching & Research – Dr. Shan**

A review of the report was provided. Questions on insufficient response rate, student notifications, size of classes, multiple submissions, and issues with broken links occurred. Thank you's were expressed to the committee, OIT, and Marketing and Communications.

### **Senate Committee Report – Budget & Facilities – Dr. Brown**

Nothing to add to the report. No questions were asked.

### **Senate Committee Report – Curriculum – Dr. Lastrapes**

Nothing to add to the report. An update on certificates was provided. No questions were asked.

### **Senate Committee Report – Faculty Life – Dr. Dugre**

A review of the report was provided. Information was provided on the additional procedural edits that were requested by UHS General Council. Discussion on edits, verbiage, definitions, grammar, and level of changes occurred.

Friendly amendments on verbiage for 3.2.10 to include “Dean provided” in student evaluations and capitalize “A” in Assistant.

Vote: 27 Yea; 1 Nay; 0 Abstain

P&T including friendly amendments

Vote: 22 Yea; 1 Nay; 5 Abstain

### **Senate Committee Report – Governance – Dr. Withey**

A review of the report and next steps was provided. Questions about adding Canvas to the Adjunct Faculty Handbook occurred.

### **Shared Governance Reports – Drs. Kelling, Huss-Keeler, and Michael**

- University Life – Dr. Kelling

Nothing to add to the report. Appreciation was given to everyone serving on the committee.

- Facilities & Support Services – Dr. Huss-Keeler

Nothing to add to the report. Feedback was requested from Senators about adding the Master Plan PowerPoints to the Faculty Senate website. It was pointed out the Master Plan can be found on the UHCL website but does not include the PowerPoints.

Numbering in Parking Lot A was discussed.

Thanks you’s were given to the subcommittee chairs and everyone that served on the committee.

- Planning and Budget – Dr. Michael

A review of the report was provided. It was shared that an emphasis will be given to having a Merit Raise pool in place and will be discussed at University Council. UH System has made the decision not to request an increase on tuition and fees but may request them at a special board meeting if

an increase to formula funding is not provided after the Legislative Session. Questions and discussions on effects of freezing tuitions and finding funds occurred.

### **Committee Structure – Stephen Cotten**

The proposed structure and rationale for placement was presented to everyone.

Vote: 29 Yea; 0 Nay; 1 Abstain

### **Center for Faculty Development/COACHE Report – Dr. Bartsch**

COACHE 2020 – a final summary report with the top 10 priorities was presented. No questions were asked about the report.

Center for Faculty Development Report  
End of Semester Potluck – May 15<sup>th</sup>.

Writing Retreat – May 17<sup>th</sup>-18 online and in-person

SoTL Workshop – May 19<sup>th</sup>

Summer Book Clubs – Common Reader and DEI

CFD Executive Search – Finalists are being contacted for on campus interviews

### **New Business**

Council of Professors has named Dr. Lisa Gossett as the inaugural award winner for Improving the Academy.

Thanks to Dr. Walther for leading Senate the past year.

### **Announcements – Dr. Walther**

Thank you's were given to chairs, senators, and everyone serving on the various committees.

Ballot to elect the Full Professor-at Large to serve on the University Promotion and Tenure Committee was sent before the meeting. It will be open for a couple of days.

Questions on terms, voting structure, and identifying how votes are cast occurred.

Issues and clarifications on admitting students late in the semester have been addressed through the Registrar.

### **Call for Adjournment – Dr. Walther**

2:19

UHCL Faculty Senate  
Committee Reports- May 2023

<i>Faculty Senate Committees</i>
Teaching & Research Committee- Gene Shan, Chair
<ul style="list-style-type: none"> <li>▪ Provided feedback to OIT about the course evaluation website</li> <li>▪ Provided feedback to Vice Provost Matthew about course modality changes               <ul style="list-style-type: none"> <li>• The feedback and changes have been shared with Deans Council</li> </ul> </li> <li>▪ Reviewed and revised the Academic Appeals Policy               <ul style="list-style-type: none"> <li>• The committee hopes to complete the revisions at its May meeting</li> </ul> </li> </ul>
Budget & Facilities Committee- Amber Brown, Chair
<ul style="list-style-type: none"> <li>▪ Academic Council voted to have a workgroup create a policy incorporating the Faculty Pay Plan               <ul style="list-style-type: none"> <li>• The workgroup will include faculty from each college and representatives from administration</li> </ul> </li> </ul>
Curriculum Committee- Renee Lastrapes, Chair
<ul style="list-style-type: none"> <li>▪ Did not meet in April</li> <li>▪ Dana Gazda is continuing to work on processes and procedures for credit bearing certificates</li> </ul>
Faculty Life Committee- Neal Dugre, Chair
<ul style="list-style-type: none"> <li>▪ Made final edits to the P&amp;T Policy, including the change requested by UHS Legal so that a faculty member who goes up early for tenure will not have an opportunity to be reviewed again               <ul style="list-style-type: none"> <li>• Senate will vote on the proposed edits at the May meeting</li> </ul> </li> </ul>
Governance Committee- Paul Withey, Chair
<ul style="list-style-type: none"> <li>▪ Restructured and updated the Adjunct Faculty Handbook</li> </ul>
<i>Shared Governance Committees</i>
University Life Committee- Angela Kelling, Chair
<ul style="list-style-type: none"> <li>▪ Discussed a flyer posting policy</li> <li>▪ Retired several policies that have system level versions or are covered in the student handbook</li> </ul>
Facilities & Support Services Committee, Becky Huss-Keeler, Chair
<ul style="list-style-type: none"> <li>▪ Pending issues from previous meetings were reviewed and any updates were noted</li> <li>▪ Mr. Denney reviewed the final portion of the UHCL Master Plan, which included the Pearland campus plan               <ul style="list-style-type: none"> <li>• Members gave input</li> </ul> </li> <li>▪ Dr. Hamidi shared the proposed 2023-2024 parking fee table               <ul style="list-style-type: none"> <li>• Showed a slight increase from the current fees                   <ul style="list-style-type: none"> <li>○ These fees have not been approved yet</li> </ul> </li> </ul> </li> <li>▪ FSSC is not scheduled to meet again this academic year</li> </ul>

Planning & Budget Committee- Tim Michael, Chair

- PBC met on 4/19 to discuss the results of this year's Budget Initiatives evaluation, and the Budget Office presented a summary of scores
  - At the last several meetings, it was made clear by Mr. Denney that another annual merit raise pool was considered to be a "super priority" for both Mr. Denney and President Walker
    - This would be separate from any proposals from individual units
  - The committee voted to approve a ranking of the proposals presented in March (a very limited list compared with the original from fall) and to forward these to University Council for their May meeting
- The committee had a first read of an interim travel policy and a new risk management policy
- The committee's next meeting will be on 5/17

Faculty Senate Attendance

May 3, 2023

<b>Senators</b>		
<b>Present</b>	<b>First</b>	<b>Last</b>
✓	Anne	Anders
✓	Sheila	Baker
✓	Yvette	Bendeck
	Amber	Brown
	Christina	Cedillo
✓	Stephen	Cotten
✓	Soma	Datta
	Kimberly	Dodson
✓	Neal	Dugre
✓	Leticia	French
✓	Kathy	Garland
✓	Shanna	Graves
✓	Vicky	Gu
✓	Youssef	Hamidi
✓	Rebecca	Huss-Keeler
✓	Daniel	Imrecke
✓	Preeti	Jain
✓	Lorie	Jacobs
✓	Angela	Kelling
✓	Dorothy	Kirkman
✓	Isabelle	Kusters
✓	Renée	Lastrapes
✓	Tim	Michael
✓	Jeff	Mountain
✓	Janice	Newsum
✓	Leroy	Robinson
	Larry	Rohde
✓	Nick	Shaman
✓	Gene	Shan
	Yi	Su
	Ishaq	Unwala
✓	Christine	Walther
✓	Omah	Williams-Duncan
✓	Paul	Withey
✓	Michael	Wu

<b>Administration</b>		
<b>Present</b>	<b>First</b>	<b>Last</b>
✓	Matt	Aschenbrener
✓	Robert	Bartsch
✓	David	Brittain
✓	Mark	Denney
✓	David	Garrison
✓	Lee Brian	Gaskins
	Miguel	Gonzalez
✓	Kara Marie	Hadley-Shakya
	Lee	Hilyer
✓	Heather	Kanenberg
	Beth	Lewis
✓	Kathryn	Matthew
✓	Christopher	Maynard
✓	Yolanda	Nimmer-Williams
✓	Joan	Pedro
✓	Tina	Powellson
✓	Timothy	Richardson
✓	Glenn	Sanford
	Terry	Sheppard
✓	Shreerekha	Subramanian
	Troy	Voelker
✓	Richard	Walker
✓	Edward	Waller
✓	Brice	Yates
<b>Guest</b>		
<b>Present</b>	<b>First</b>	<b>Last</b>
	Jennifer	Arney Cuevas
	Libby	Yi
	Michelle	Giles
	Jennifer	Grace
	Mohsen	Daghoughi
	Roberta	Raymond
	Se-Hyoung	Yi
	Nelson	Carter
	Nick	Kelling