

University of Houston Clear Lake

Personal Information Change Form

(This form is only for current and former UHCL students.)

Submit to **Academic Records: Fax: 281-283-2530 Address: 2700 Bay Area Blvd, Houston, Texas 77058 Phone: 281-283-2484**

Or submit in person to the **Student Assistance Center (SAC)**, Room 1102 Student Services & Classroom Building

1. List your name as it is currently listed on university records.

Last Name (Print) First Middle Student ID number

2. Check the item(s) that you want changed and list the updated information.

Name: (One of the following must be attached with this form: Current Driver's License, State ID, Marriage License, Birth Certificate, Divorce Decree or Official Name Change Affidavit.)

*If you are a current or former UHCL employee please submit name change request with a copy of your SSN card to HR.

Last Name (Print) First Middle

Mailing Address:

Street or P.O. Box Apt

City State Zip

International Permanent Address: _____
Country

Home Phone: _____

Daytime Phone: _____

International Permanent Phone: _____

Social Security Number: _____

(A copy of your SSN card and a photo ID must be included)

Date of Birth: _____

STUDENT SIGNATURE (REQUIRED)

DATE

PHONE NUMBER

Records Office Use only
Initials: _____ Date: _____