

## **Candidate Plan of Study : Graduate and Undergraduate**

### Undergraduate

A Candidate Plan of Study or CPS is a degree plan that lists all courses required to obtain a degree. It is valid for 7 years provided the student maintains continuous enrollment. The academic advisor evaluates transcripts to determine satisfaction of upper and lower level business requirements. The student will receive the CPS in the mail and should sign and return it promptly to the School of Business Office of Academic Advising.

Also identified on the CPS is a faculty mentor. The faculty mentor can be a helpful contact for students with questions about the degree program or career considerations. School of Business faculty and the office of Career Services are invaluable resources for students facing career decisions and current or future job searches.

### Graduate

All graduate Candidate Plans of Study are valid for 5 years except MHA/MBA which is valid for 7 years. The academic advisor evaluates prior course work to determine whether a foundation course can be waived.

Also identified on the CPS is a faculty mentor. The faculty mentor can be a helpful contact for students with questions about the degree program or career considerations. School of Business faculty and the office of Career Services are invaluable resources for students facing career decisions and current or future job searches.