

Grade Requirements for Graduate Students/ Grade Appeal Procedures / Grade Point Average (GPA)

Grade Requirements for Graduate Students

All graduate students must maintain a 3.0 overall GPA in order to satisfy graduation degree requirements. Students whose cumulative GPA falls below 3.0 will be placed on academic probation. No grade lower than a C is acceptable toward a graduate degree.

Grade Appeal Procedures

A student must first seek to resolve a final grade dispute with the instructor. If that does not resolve the issue, the student may notify the Executive Director of Academic Advising in writing to initiate a formal grade appeal.

Grade Point Average (GPA)

The GPA is computed by multiplying the semester hours of each course attempted by the grade earned in that particular course. Then divide the total number of grade points by the total number of hours attempted.

Cumulative GPA is based on the grade points earned since the last UHCL degree awarded or since admission to UHCL. All UHCL undergraduate and graduate courses taken by graduate students are calculated in the graduate GPA. Courses transferred in do not calculate in the UHCL GPA.

Academic Probation

Graduate students whose cumulative GPA falls below 3.00 will be placed on academic probation. While on academic probation students must earn a minimum 3.00 semester GPA until the grade point deficiency is removed.

Suspension

If a student is on probation and earns less than a minimum 3.00, the student will be suspended from the university.

1st suspension – May apply for reinstatement after one semester of non-enrollment.

2nd suspension – May apply for reinstatement after one year of non-enrollment.

3rd suspension – Suspended indefinitely.

Reinstatement

Reinstatement after suspension is not automatic. Petitions for reinstatement must be submitted to the School of Business Executive Director of Academic Advising by the following dates:

Summer Semester	April 1
Fall Semester	July 1
Spring Semester	November 1

If graduate students are allowed to enter the university after academic suspension, they enter on academic probation and will remain in that status until their cumulative GPA meets the minimum requirement of 3.000.