



**Collaborative School Librarian Training (CSLT) II, Cohort 2  
Application Deadline: May 15, 2009**

Please send application, official transcripts, and letters of recommendation to:

CSLT II Project

Maureen White, PhD., Coordinator

University of Houston Clear Lake

2700 Bay Area Blvd. Box 347

Bayou Building, Suite 1321.06

Houston, Texas 77058

281-283-3577

Fax: 281-226-7540

Or hand deliver to Barbara Kelley,

Suite Secretary, Bayou Building 1321

281-283-3570

**APPLICATION FOR ADMISSION – Cohort 2**

Collaborative School Librarian Training (CSLT II)

An Institute of Museum and Library Services Grant

Master of Science in SLIS with School Librarian Standard Certification (EC-12) or School Librarian Standard Certificate (EC-12) for Students Holding a Master’s Degree

<http://prtl.uhcl.edu/portal/page/portal/CSLT>

NAME: \_\_\_\_\_  
Last First Middle

SS#: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
City State Zip

DISTRICT: \_\_\_\_\_

TITLE/POSITION: \_\_\_\_\_ Years \_\_\_\_\_

SCHOOL: \_\_\_\_\_ EMAIL \_\_\_\_\_

WORK PHONE #: \_\_\_\_\_ CONF. PERIOD: \_\_\_\_\_

TEACHING CERTIFICATE (S) HELD: \_\_\_\_\_

\_\_\_\_\_

OTHER WORK EXPERIENCE: (State length of time & position held)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

LANGUAGE(S) other than English: \_\_\_\_\_

**Check one:** **US citizen** Born in US \_\_\_\_\_ Born out of US \_\_\_\_\_  
**Non-citizen** Permanent Resident (Green Card) \_\_\_\_\_ with visa \_\_\_\_\_

EDUCATIONAL BACKGROUND:

<u>All Previous Universities Attended</u>	<u>Dates</u>	<u>Area of Specialization</u>	<u>Degree Granted</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

INFORMAL EDUCATIONAL EXPERIENCES (travel, residence abroad, etc.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**In order to be considered for participation in the CSLT Project II, I understand that I must be willing to take 6 hours during fall and spring semesters as well as 6-12 hours during the summer terms. I also understand that I must submit all information listed on the attached checklist to Dr. Maureen White in Bayou Building, Suite 1321.06 by the deadline of Friday, May 15, 2009.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please note that while the Collaborative School Librarian Training (CSLT II) Grant II will pay for tuition and most fees, grant students are responsible for purchasing the textbooks required for all graduate courses, parking fees, the fee to take the GRE or MAT, and payment of any application fees associated with initial enrollment, graduation and certification fees at the University of Houston-Clear Lake.

## Applicant Checklist

In order to select candidates who will enroll for 6 hours in Fall 2009, applicants must provide the following documentation along with the Project CSLT II application.

\_\_\_\_\_ Official transcripts from **all** previous colleges and universities attended. If the transcript is from a foreign institution, you must also submit an official English translation of the course work from a service approved by UHCL. The date that transcripts are printed must be within 60 days of the date received at UHCL.

Official transcripts must be sent to:

Dr. Maureen White  
University of Houston-Clear Lake  
2700 Bay Area Boulevard, Box 347  
Houston, Texas 77058

Transcripts of courses taken previously at UHCL are on file at the University and do not need to be requested from the UHCL transcript office. But, you must send an unofficial copy of your UHCL transcript to Dr. White along with official transcripts from all other colleges and universities attended. Former students may obtain unofficial transcripts through their e-services account or contact Barbara Kelley about printing off a copy. **Begin requesting official transcripts as soon as possible.**

\_\_\_\_\_ Grade point average from previous college or university of **at least 3.0 in the last 60 hours of coursework. Candidates will not be accepted with less than a 3.0 GPA.**

\_\_\_\_\_ Three letters of recommendation, two of which must come from school administrators, attesting to the applicant's potential for leadership, highly successful teaching skills, effective interpersonal skills, and ability to work with Hispanic populations as well as the applicant's potential for becoming a School Librarian. The administrators' letters must be on school or district letterhead; if the third letter comes from someone other than an administrator, they may use a regular letter format, and all letters must be signed.

\_\_\_\_\_ Participation in essay activity (See explanation and schedule below.)

In addition, candidates must complete all requirements for admission to the University of Houston-Clear Lake and the Master of Science in SLIS and for Texas School Librarian Certification.

\_\_\_\_\_ Complete an electronic graduate *Application for Admission* ([www.uhcl.edu](http://www.uhcl.edu)) to the University of Houston-Clear Lake and submit. Make a copy of your application for us and for yourself prior to submission. Send a copy of your graduate application to Dr. White with your scholarship application. You may request to pay by credit card or if you want to wait and see if you have won an IMLS scholarship, you can request to pay for the application fee by check and pay as

soon as you know whether you have been selected for a scholarship. US citizens born outside the United States must provide proof of citizenship (copy of U.S. passport, naturalization certificate, birth certificate abroad, etc.). Non-citizen residents must provide documentation of residency status (residency visa/I-485) and proof of health insurance and completed form: *Waiver of Student Health Insurance for Non-Immigrant Students*.

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Have official Miller Analogies Test (MAT) or Graduate Record Exam (GRE) scores sent directly to:

Office of Admissions,  
Attention: Linda Hamilton,  
Assistant Director of Admissions,  
2700 Bay Area Blvd.,  
Houston, TX 77058

**NOTE:** Because of recent changes in state requirements for university admission, GRE or MAT test scores must be received in the UHCL Office of Admissions before you can be admitted to the University and enrolled. Take the test before or immediately after being selected for Cohort 2. The MAT is administered several times during the week at the University of Houston, main campus. Call 713-743-5444 for testing information. Take a computer test, not a paper and pencil test, as it takes too long to receive. Also, ask the person administering the test for a copy of the one page stamped and initialed verification sheet immediately following the test. Send a copy of this sheet to Dr. White with your admissions materials or as soon as you take the test and receive the verification sheet (Dr. White's fax is 281-226-7540). This is for our records. You do not have to take either test if you already have a Master's degree.

### **Essay Activity**

A strong commitment to becoming a school librarian, to working with administrators, leadership skills, and the ability to successfully serve in schools with Hispanic students will be assessed through an essay activity in English. To be considered for Cohort 2, candidates must schedule and participate in this activity. Contact Barbara Kelley, Suite Secretary, [kelleyb@uhcl.edu](mailto:kelleyb@uhcl.edu), to attend on one of following dates: **June 1, Monday in Room TBA or June 2, Tuesday in Room TBA, from 4:00-5:30 pm in the Bayou Building.**

**June 10, 2009** – Selection and notification of finalists for oral interviews; all candidates will be notified of their status.

### **Oral Interview**

**June 16 & 17 – Time and Room TBA**– Finalist for Cohort 2 of the CSLT II Grant will be contacted for an oral interview with the CSLT II Grant Admissions Committee. Interviews are for 10 minutes.

**June 19** – By or before this date, Cohort 2 selected scholarship recipients will be notified; all finalists will be notified of their status.