

University of Houston-Clear Lake
Job Posting/Resume Exchange/Collection Form

Organization:

Contact Name:

Title:

Address:

City:

State:

Zip:

Contact E-mail:

Company Web Address:

Phone:

Fax:

1. What graduation dates will you be interviewing for:
December May August UHCL Alumni
2. Majors Required:
3. Degree Level (Indicate all that apply.): Bachelors Masters
4. Are you required by law, regulation, executive order, government contract, or U.S. Attorney General to limit hiring only to US citizens? Yes No
5. Will you hire international students for practical training as allowed by immigration law or for a position that requires H-1 visa status? Yes No
6. Would you like to post this position in our career services database system? Yes No
7. Would you like Career Services to search for candidates in our database system? Yes No
8. Would you like students to submit their own resumes in a batch through Career Services for interviews at your site? Yes No
9. Minimum GPA: (Highest = 4.0)
10. Position Title(s):
11. Position Description: You may attach additional pages.

12. Position Type: Full-Time Part-Time Temp Co-Op Internship

EEO and AA Requirements

In signing this form, you declare and affirm your status as an equal opportunity employer as set forth in the Equal Opportunity Act and the Americans with Disabilities Act.

Signature of Organization Contact:

Date:

Please mail or fax your completed form to:

Luisa Beck, Recruiting Coordinator
UHCL Career Services
2700 Bay Area Boulevard
Houston, TX 77058-1098
Phone: 281.283.2594 Fax: 281.283.2602