

# Bibliotips

## ArticleFirst

**Alfred R. Neumann Library, University of Houston Clear Lake**

**ArticleFirst** includes bibliographic citations from over 12,600 magazines and serials, covering science, technology, medicine, social science, business, the humanities and popular culture. Coverage begins in 1990 and is updated daily.

### STARTING ARTICLEFIRST

From the library's World Wide Web homepage (<http://www.uhcl.edu/library>), click on **Research a Topic**, then **Databases A-Z**. Select the tab **Databases by Name**, click **A**, and then click on the **ArticleFirst** hyperlink.

**Basic Search** has one search box for searching or browsing in the keyword, author, or title index. You may type Boolean and proximity operators with your terms.

**Advanced Search** has three search boxes for searching or browsing in your choice of indexes. You may limit results to items owned by Neumann Library. See example below for details.

**Expert Search** is designed for experienced searchers who prefer to enter logical search strings made up of specific labels and search terms combined with special characters and Boolean operators. All indexes are available. You may limit results by year and by OCLC library code as well as to items owned by Neumann Library.

The screenshot shows the OCLC ArticleFirst Advanced Search page. The interface includes a navigation menu on the left, a search area with three search boxes, and various filtering options. Callout boxes provide instructions on how to use these features:

- Click here to choose kind of search:** Points to the 'Advanced Search' link in the navigation menu.
- Type search term(s) here. Click ? button for help.** Points to the search input boxes.
- Choose an index from the drop-down list .** Points to the 'Search in:' dropdown menu.
- Choose a Boolean operator (AND, OR, NOT) to connect multiple search terms.** Points to the 'and' dropdown menus between search boxes.
- Limit results by year or OCLC library code by typing in the boxes. Limit to items owned by Neumann Library by clicking the box next to that choice. Even though there is a choice to limit to full text, there is currently **NO FULL TEXT available in ArticleFirst.**** Points to the 'Limit to:' section, including the 'Year' and 'Library Code' input boxes, the 'Items in my library' checkbox, and the 'Full text' checkbox.
- Click icon to browse chosen index or click Search button to search.** Points to the search icons and the 'Search' button.
- The default rank for a search is No ranking. Records retrieved in a search are listed in the order they were added to the database. The most recently added record appears first. Choose **RELEVANCE** to list results in order based on the number of search terms that appear in each record and how close the terms are to each other. Choose **DATE** to list results by publication date.** Points to the 'Rank by:' dropdown menu.

## VIEWING RECORDS

**OCCLC FIRSTSEARCH** **List of Records** [Terms & Conditions](#) [OCCLC](#)  
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• Click on a title to see the detailed record.  
• Use the navigation buttons to see previous/next pages of records.  
• Click on a checkbox to mark a record to be e-mailed or printed in Marked Records.

Sort Expand Limit E- Print Help mail  
Find related: [Books etc. \(WorldCat\)](#) [Web Resources \(NetFirst\)](#) [Articles \(ArticleFirst\)](#) [Journal Articles \(ECO\)](#) [Previous S](#)

Prev Next

ArticleFirst results for: (kw: bilingual and kw: education) and kw: elementary.  
Records found: 3

1. **How bilingual ed is succeeding at a Milwaukee elementary.**  
Source: NEA today : a newspaper for members of the National Education Association. 18, no. 1, (September 01, 1999): 26 Libraries: 1925

2. **A Longitudinal Study of Transitional and Immersion Bilingual Education Programs in One District.**  
Author: Gersten, Russell; Woodward, John Source: The Elementary school journal. 95, no. 3, (January 1995): 223 Libraries: 1549

3. **Communications Breakdown.**  
Source: Education week. XIV, no. 10, (November 09, 1994): 7 Libraries: 1102

Clear Marks Mark All

ArticleFirst results for: (kw: bilingual and kw: education) and kw: elementary. Record 1 of 3

**You may click one of the Find related links to perform your search in another OCLC database.**

**Click the title to see the detailed record.**

**This icon means Neumann Library has this journal. To get the call number and location for retrieving it, use a journal title search, i.e.. Education Week, in the library online catalog.**

## PRINTING, EMAILING AND DOWNLOADING RECORDS

### To print marked records from multiple pages:

- Click the **Marked Records** link in the blue bar on the left of the **ArticleFirst** screen.
- Click the **Print** button at the top or bottom of the **ArticleFirst** screen to format the page.
- Click the browser's **Print** button.

### To print the current page of search results or one detailed record:

- Click the **Print** button on the **ArticleFirst** screen to format the page.
- Click the browser's **Print** button.

To change the number of records displayed on each page, click the **Options** link in the blue bar to customize the display options.

### To email records:

- Click the **Email** button at the top or bottom of the **ArticleFirst** screen.
- If you have marked records, click the radio button next to **Marked records** in the *Send* box.
- Type your email address and subject in the appropriate boxes.
- Click the **Send** button.

### To download records to a diskette:

- Insert an IBM-formatted diskette in the A: drive.
- Click **File** on the Internet browser toolbar to get the file menu.
- Click **Save As** to get the *Save Web Page* dialog box.
- Click the arrow at the end of the *Save in* box and choose **3½ Floppy (A:)**
- Type a file name in the *File name* box.
- Click the arrow at the end of the *Save as type* box and choose **Text file (\*.txt)**
- Click the **Save** button.

For more information, refer to onscreen help, or consult a reference librarian.

**Detailed Record** [Terms & Conditions](#) [OCCLC](#)  
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• Use the navigation buttons to see previous/next records.  
• Click on a checkbox to mark a record to be e-mailed or printed in Marked Records.

Libraries E-mail Print Help ArticleFirst results for: (kw: bilingual and kw: education) and kw: elementary. Record 1 of 3

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Mark:

Database: ArticleFirst

Ownership: **FirstSearch indicates your institution subscribes to this publication.**  
• [Libraries that Own Item](#): 1925

Title: **How bilingual ed is succeeding at a Milwaukee elementary.**

Source: NEA today : a newspaper for members of the National Education Association. 18, no. 1, (September 01, 1999): 26  
**Additional Info:** The Association,

Alt Journal: **Key Title:** NEA today **Preceding Title:** NEA reporter Today's education (Annual edition)

Standard No: ISSN: 0734-7219  
OCLC No: 8795264

Libraries E-mail Print Help ArticleFirst results for: (kw: bilingual and kw: education) and kw: elementary. Record 1 of 3