

# Bibliotips

## InfoTrac Newspapers

**Alfred R. Neumann Library, University of Houston Clear Lake**

**InfoTrac Newspapers** is a fulltext database with most coverage dating from 1996. Among the domestic and international papers included are *Austin American Statesman*, *Christian Science Monitor*, *Financial Times*, *Houston Chronicle*, *New York Times* (most recent 365 days), *Times* (London), and *Washington Times*, as well as Knight Ridder/Tribune general and business news services). Updated daily.

### STARTING INFOTRAC NEWSPAPERS

From the library's World Wide Web homepage ([http:// www.uhcl.edu/library](http://www.uhcl.edu/library)), click on **Research a Topic**, then **Databases A-Z**. Select the tab **Databases by Name**, click **I**, and then click on the **InfoTrac Newspapers** hyperlink.

### HOW TO SEARCH

- *Keyword Search* finds article by matching words in title or article text. The resulting citations are listed from newest to oldest.
- *Relevance Search* finds articles by matching words in title or in the entire text. The results lists starts with the best matches based on the occurrence of words in the articles. The resulting citations are listed with the best matches displayed first.
- *Advanced Search* finds article by using any of several indexes, alone or in combination.

The screenshot shows the 'University of Houston - Clear Lake Custom Newspapers' search page. It features a left sidebar with navigation options like 'Help - Search', 'Relevance search', 'Keyword search', 'Advanced search', and 'Start over'. The main area is divided into three search sections: 'Keyword search', 'Advanced search', and 'Limit the current search (optional)'. Each section has an input box and a 'Search' button. The 'Keyword search' section includes radio buttons for 'in title, citation, abstract' and 'in entire article content'. The 'Advanced search' section has a dropdown menu for selecting an index (Key Word, Title, Text Word, Industry) and a 'Search' button. The 'Limit the current search (optional)' section has input boxes for 'by date' and 'to the following journal(s)', along with a 'Browse' button and checkboxes for various news categories.

**Enter one or more words in the entry box and click Search.**

**Limit your search to a date range, to certain newspapers or specific sections of newspapers.**

**Advanced Searching**

- Choose an index
- Click on the entry box (after the index abbreviation)
- Enter one or more words
- Click on **Search**

To limit a search by date, type a date or range using any date format without hyphens. Examples: 8/16/1999 or 1990816. You can use range operators **before** and **since** with a date, and **to** between two dates.

R1 (Reliant and football)  
[View 34 Citations](#); [Modify Search](#)

Scroll down to the *History* section at the bottom of the page to see search result sets. Click **View** to see citations.

You may use logical operators **and**, **or**, and **not**; as well as proximity operators **Wn** (within) and **Nn**(near). For Keyword and Advanced searches, you may also use wildcards **asterisk** (\*) for any number of characters, **question mark** (?) for exactly one character; and **exclamation point** (!) for one or no characters. For more information, click the **Help** link at the left of each search page.

## VIEWING AND MARKING RECORDS

Keyword search (in title, citation, abstract): Reliant stadium

Articles by section  
[Business News](#) 1 article [News](#) 5 articles

**Business News**

**SPORTS BUSINESS BRIEFS.**  
Mark *Dallas Morning News (TX)* Dec 2, 2000 p2F  
View [text and retrieval choices](#)

**News**

**Metro OKs rebate to fund stadium; Sales tax on events for 40 years will help pay football facility cost.** Rad Saltee.  
Mark *The Houston Chronicle (Houston, TX)* Dec 1, 2000 p37  
View [text and retrieval choices](#)

Click here to mark record for printing etc.

Click text and retrieval choices to read, print or save article.

Select the **View mark list** link to the left of the screen to see what is on your list.

## PRINTING, SAVING, OR EMAILING RECORDS

- Help - Article
- Dictionary
- Print**
- E-mail or Retrieval
- Link
- View mark list

Back to ...

- Citations
- Search
- Collections

**Browser Print** — Full Text —  
[Reformat](#) for printing (approximately 1 page) from your browser. To print, select *print* from the File menu. To return to InfoTrac, use the *back* function of your browser.

**E-Mail Delivery** — Full Text —  
We will send a plain text version to the e-mail address you enter (e.g. [bettyg@library.com](mailto:bettyg@library.com)).

E-Mail Address:

Subject (defaults to title):

Clicking **Reformat** or **Print** to the left of the screen will use less paper than selecting **Print** from the **File Menu**.

Select **Print** in the left-hand column to reformat the article and send it to the local or network printer in one step.

Select **E-mail or Retrieval** in the left-hand column to jump to the [retrieval options](#) at the bottom of the article. Select **Library Holdings** (if present) to jump directly to the holdings information.

Select **Link** in the left-hand column to jump directly to the bottom of the article. There you'll see a link to articles in the same issue. Select a link to see the associated citations.

For more information, refer to onscreen help, or consult with a librarian.