

# Bibliotips

**Alfred R. Neumann Library, University of Houston Clear Lake**

LexisNexis Statistical includes *American Statistics Index* (ASI) abstracts and index records (1973-), fulltext archives from 1995 forward, and fulltext of the *Statistical Abstract of the United States* (1996-). There is also indexing for over 1000 state government and private statistical publications (1980-) via *Statistical Reference Index*, as well as international sources via *CIS Index to International Statistics*. There are also links to Internet sources and fulltext publications on government, academic, and other Web sites.

## STARTING LEXIS-NEXIS STATISTICAL

From the library's World Wide Web homepage (<http://www.uhcl.edu/library>), click on **Research a Topic**, then **Databases A-Z**. Select the tab **Databases by Name**, click on **L**, and then click on the **LexisNexis Statistical** hyperlink.

## HOW TO SEARCH

On the **LexisNexis Statistical** homepage, there are two primary categories from which to start your search: **"Power Tables"** and **"Search Abstracts"**. In addition, the **"Links"** page provides Web links to other sources of statistics and statistical guidance.

### Power Tables Search Form:

*How do I? – Click here for answers to commonly asked statistical research questions such as cost of living, foreign exchange rate, and document formatting.*

Enter search term(s) here. Multiple search terms can be entered with Boolean operators (**And, Or, And not**) or proximity operators (**w/p**: words in *same paragraph*, **w/s**: *same sentence*). Click **Tips** for more information.

Select from *previous year* or up to *previous twenty years*, or enter a date range in formats such as *7/24/97* or *Jul 24, 1997*.

The screenshot shows the LexisNexis Statistical search interface. At the top, there are navigation links: Home, Sources, How Do I?, and Help. The main heading is "Statistical Search Forms" with a sub-heading "PowerTables™ Base Edition". Below this is a search input field containing "household income and computers" and a "Search Abstracts" button. To the right of the input field are links for "Subject List", "SIC and NAICS Industry Detail", and "Tips". Below the search field is a section titled "NARROW YOUR SEARCH BY THESE BREAKDOWNS" with four columns of checkboxes: Geographic, Demographic, Economic, and Frequency of Data. Under "SELECT PERIOD OF COVERAGE", there is a dropdown menu set to "All available dates" and a "Search" button. A "Clear Form" button is also present.

*Help – Click here for information about the database, a list of fulltext titles in LexisNexis Statistical, and ways to use the various fulltext files.*

Click here for tips on using wildcards and Boolean or proximity operators. More searching tips are available at the bottom of each search form.

Click here when ready to search

If desired, use the relevant check boxes to limit your search by geographic, demographic or economic breakdown, or by frequency with which the data are collected and compared.

## Search Abstracts Search Form:

**Enter search term(s) here.** (Callout pointing to the 'ENTER KEYWORD(S)' field)

**Narrow your search by adding more terms, using Boolean operators (And, Or, And not) or proximity operators (w/p, w/s).** (Callout pointing to the 'and' dropdown menus)

**Click here for subject browsing. Follow online instructions to paste a subject term to your search form.** (Callout pointing to the 'Subject List' links)

**Limit your search terms to specific fields (Title, Agency/Publisher, Author, Attachment Titles, Document Number [SuDoc no., ASI no., LC no., etc.], or Subject) with pull-down menus.** (Callout pointing to the 'in' dropdown menus)

**Limit to Statistics Published By:**  Any Source,  Federal Government (ASI),  State Governments and Private sources (SRI)

**NARROW YOUR SEARCH BY THESE BREAKDOWNS:**

- Geographic:**  Any,  By Foreign Countries,  By Urban v. Rural,  By U.S. Region,  By U.S. State,  By Metro Area,  By County,  By City
- Demographic:**  Any,  By Age,  By Disease or Disorder,  By Educational Attainment,  By Marital Status,  By Race and Ethnic Group,  By Sex
- Economic:**  Any,  By Commodity,  By Federal Agency,  By Income,  By Company or Institution,  By Industry,  By Occupation

**ENTER PUBLICATION DATE:**  OR FROM  TO  Examples

**Search** **Clear Form**

## VIEWING AND MARKING RECORDS

Your search will return a list of matches (hits) for the terms you typed. This list will tell how many documents were found. You may wish to narrow your search if you have too many hits. Use **FOCUS** to add additional terms, or **Edit Search** for other limits and changes.

**Use "FOCUS" to search within the original search results.** (Callout pointing to the FOCUS search bar)

**Click here to refine your search with new search terms or limits.** (Callout pointing to the 'Edit Search' button)

**Click on the highlighted links to view the documents.** (Callout pointing to the 'Go to Abstract' links in the results list)

**Document List** | **Abstract** | **Abstracts 1 - 25 of 489. next >**

Sorted by: **Date** | Sort by: **Relevance**

1. Statistical Abstract of the U.S.: 2001, Date: Nov. 2001., SuDoc: C3.134:2001., Record Number: ASI 2002 2324-1, Content Notation: Statistical Abstract of US, 2001 annual data compilation, Web Link Available! Contains links to full text  
[Go to Abstract](#)
2. Trends in the Well-Being of America's Children and Youth: 2001, Date: [2002.], SuDoc: HE1.63:2001., Record Number: ASI 2002 4004-37, Content Notation: Children and youth social, economic, and demographic characteristics, 2001 annual rpt, Contains links to full text  
[Go to Abstract](#)
3. Digest of Education Statistics, 2001, Date: Feb. 2002., SuDoc: ED1.326:2001., Record Number: ASI 2002 4824-2, Content Notation: Digest of Education Statistics, 2001 annual data compilation, Web Link Available! Contains links to full text  
[Go to Abstract](#)
4. 1993 National Study of Postsecondary Faculty, Record Number: ASI 2002 4846-8, Content Notation: Natl Study of Postsecondary Faculty, teachers in higher education by instrn type and control and other characteristics, 1992-94 survey, series

**Links :** Use the Web links (see example below) to access governmental and non-governmental services and sites.

### [Inter-university Consortium for Political and Social Research \(ICPSR\)](http://www.icpsr.umich.edu/)

ICPSR provides access to the world's largest archive of computerized social science data. It is located within the Institute for Social Research at the University of Michigan.

<http://www.icpsr.umich.edu/>

## PRINTING, DOWNLOADING, OR EMAILING RECORDS:

### Print/Save Options | E-Mail

Multiple citations in a results list can be marked, printed, downloaded or emailed at one time. However, abstracted or selected fulltext documents can only be printed, downloaded or emailed *one at a time* from an individual record. Choose the desired function by clicking the top blue navigation bar; then follow onscreen directions. You may need to use your browser's **Print** or **Save** function to complete printing or downloading. *Note:* Links to fulltext documents in image or spreadsheet files with extensions such as *PDF* (Portable Document Format), *GIF* (Graphics Interchange Format), *CSV* (Comma Separated Value) or *XLS* (Microsoft Excel) cannot be emailed. Click **Help** on the top menu bar for more information on these files.

## LOCATING DOCUMENTS

The Research Collection of **LexisNexis Statistical** contains fulltext of about 60% of what is indexed and abstracted in ASI. Documents indexed, but without fulltext may be available in the Neumann Library. Make note of the title, source, and record number of those documents, and then consult a reference librarian.

For more information, refer to onscreen help, or consult a reference librarian.