

**UNIVERSITY OF HOUSTON-CLEAR LAKE POLICE DEPARTMENT**  
**Personnel Commendation Form**

**INSTRUCTIONS**

- 1. Please complete the form and sign**
- 2. Place in a sealed envelope labeled “To: Chief of Police” and deliver to Clerk’s Window at Bayou Building 1636; or**
- 3. Place in Commendation/Complaint Box at Bayou 1636 Entrance; or**
- 4. Mail to:**

*The University of Houston-Clear Lake Police Department  
Office of the Chief of Police*

*2700 Bay Area Boulevard  
Houston, Texas 77058-1098*

*Date:* \_\_\_\_\_

