



REGULATIONS GOVERNING THE USE OF PERSONALIZED ACCESS NUMBERS

A “Personalized Access Number” (PAN) will be used only by the person in whose name the number has been issued. Any transfer, disclosure, or other use of this number is strictly prohibited.

For the safety of everyone and security of our property, no one is authorized to grant entry to any other person into any University facility or parking gate. This includes others believed to have authorization to enter said facility or parking gates. Unauthorized entry includes disabling or circumventing any locking mechanism on any doorway or gate and/or propping open doors.

If it is found that an individual has disclosed his/her PAN to any other person, the PAN will be deleted from the system and will not be re-issued for a period of **not less** than one semester.

Repeated infractions could result in permanent loss of PAN privileges. Access to any facility during closed hours would be provided only through the use of the Call Box located at the Student Entrance of the Bayou Building.

The University reserves the right to delete and/or not issue a PAN.

The individual acknowledges that all policies and regulations of the University are still enforceable, even during those hours that the buildings and parking gates are closed to the general public.

Upon acceptance of a PAN, all individuals are expected to follow the rules and regulations governing authorized entry, and that if not followed, the authorization becomes void immediately.

I understand that if entry is authorized, I am expected to follow the **REGULATIONS GOVERNING THE USE OF PERSONALIZED ACCESS NUMBERS** governing unauthorized entry, and that if not followed, the authorization becomes void immediately and renewal or continued use of the Personalized Access Number will be prohibited for a period of not less than one semester. I further acknowledge that I have read and fully understand these regulations.

SIGNATURE: _____ DATE: _____