

**HARRIS COUNTY FLOOD CONTROL DISTRICT
SUMMARY JOB REQUIREMENTS
STORMWATER QUALITY DESIGN PROJECT MANAGER
STORMWATER QUALITY DEPT.**

JOB TITLE: STORMWATER QUALITY DESIGN PROJECT MANAGER

POSITION TITLE: SENIOR COORDINATOR II

GENERAL SUMMARY

Assist manager in implementation of the Environmental Services Division mission. Manage environmental projects related to Stormwater Quality.

- Management of environmental projects related to stormwater quality enhancements
- Review and provide recommendations for design support of stormwater quality projects
- Assist with compliance of the District's MS4 Permit and Storm Water Management Program and management of consultants which provide support for compliance
- Assist with development and implementation of Stormwater Quality Directives/Criteria for Stormwater Quality Enhancements in HCFCD facilities
- Assist compliance of the TPDES Construction Permit for HCFCD projects
- Assist Department Manager, as needed to develop and implement bacteria reduction plans related to TMDL requirements
- Assist and coordinate with Infrastructure Division managers to develop and implement the Storm Water Pollution Minimization Plans for the North and South Service Centers
- Provide quality control and quality assurance of deliverables received from consultants and contractors
- Other duties as may be required

KNOWLEDGE

- Bachelor's degree in one of the natural sciences, planning, environmental/civil engineering or a related field.
- Three to four years of experience in management of environmental or engineering projects w/at least one year related to design of stormwater quality enhancement projects.
- Responsibilities may require limited field work.

LICENSE

Valid Class "C" Texas Operator Driver's License

PHYSICAL EXERTION

Requires frequent lifting of up to 10 pounds. Requires frequent operation of office equipment such as telephone/TDD, data entry devices, calculator, facsimile, typewriter, and photo copier.

ENVIRONMENTAL EXPOSURE

Indoor is climate controlled with normal office environment including acceptable lighting, temperature, and air conditions. Requires frequent use of a video display terminal. May be exposed to fluids, compounds and/or chemicals used in cleaning offices and/or work areas. May be exposed to fluids, compounds and/or chemicals used for photographic or photocopier development or reproduction.